

HYDRANT USE PERMIT CONTRACT

This contract made this _____ day of _____, 20____, by and between _____, individual and/or a corporation hereafter called the contractor, and the Mobile Area Water and Sewer System (MAWSS).

Terms of agreements:

This agreement shall become effective _____, and shall remain in effect until _____, unless cancelled previously by either party or permanent water service.

The Contractor asserts that a non-refundable payment in the amount of \$ _____ has been made to MAWSS in consideration of its allowance to draw potable water from said fire hydrants.

During operation, the MAWSS use Permit will be displayed on the hydrant or meter being used.

Contractor will verify that their field staff will be trained in the proper operation of a MAWSS fire hydrant.

Contractor will be responsible for any and all damage to private or public property as a result of operating said hydrant use assembly and for any negligent damage to the assembly itself. Additionally contractor hereby acknowledges receipt of hydrant operating instructions.

Contractor agrees to follow the applicable portions of MAWSS's Rules and Regulations in the execution of this Agreement. Failure to follow these requirements could result in penalties for unauthorized hydrant usage.

Billing will be based on actual consumption monthly.

The party hereto, has caused this Contract to be executed on the day and year first above written.

By: _____ Title: _____ Date: _____
(Customer Name)

STANDARD OPERATING PROCEDURE

FIRE HYDRANT OPERATION

WORK STEPS:

Check to assure no damage will result from flooding.

Using a hydrant wrench removed desired nozzle cap. NOTE: ONLY USE A WRENCH SPECIFICALLY DESIGNED FOR FIRE HYDRANTS. Any other type of wrench may cause damage to the nozzle cap and bronze operating nut.

Check the remaining nozzle caps to assure that they are snug on the nozzles and will not blow off under pressure.

Attach the hydrant wrench to the operating nut on top of the hydrant and tighten the wrench to prevent slippage.

The fire hydrants within the system are predominantly “OPEN-LEFT” or turn counter clockwise to open. There are however, some hydrants in the system, which are “OPEN-RIGHT” or turn clockwise to open. The direction to open is usually stamped on the bonnet or bonnet flange in the form of an arrow.

Following the direction of the arrow stamped on the bonnet or bonnet flange, turn the operating nut until the hydrant is fully open. Partial opening of a hydrant will result in the bleeder valves remaining open and washing out the area around the fire hydrant boot.

Always open a hydrant completely approximately 8 to 10 turns. Do not force a hydrant to a complete stop. If it is necessary to control output, attach a nozzle valve between the nozzle and attached apparatus and throttle the flow from the valve or use the valve supplied on the meter.

Continuously monitor the hydrant flow to assure no damage or safety hazard will result from excessive flooding. When the water appears to be flowing clear from the hydrant, no result or dis-coloration; start to slowly close the hydrant (approx. 5 revolutions per minute) using gradual even turns. **NEVER CLOSE DOWN A HYDRANT FAST** as this could result in water hammer and possibly damage the hydrant or distribution system.

When the hydrant is completely shut, attach the hydrant assembly to the nozzle and tighten securely with the spanner of the hydrant wrench.

At this time, the hydrant can be reopened as a supply to the temporary connection.

_____ Initials

**Mobile Area Water and Sewer System (MAWSS)
Fire Hydrant Meter Rental Form
Billing/General Information
(To be filled in by the Customer)**

Company or Customer Name: _____ Billing Address: _____

City _____ State _____ Zip code _____ Date Needed: _____ Cust SSN _____

Contact Person: _____ Telephone Number (____) _____ Company FEDID No _____

Size of Hydrant Meter Requested: 5/8" Meter with 3/4" Connection 2" Meter with 2" Connection
 1" Meter with 1" Connection

Estimate period of time use of fire hydrant requested: _____ Check box if proposed time is unknown

Estimated volume of water required per month: _____ (Total estimated volume if use is less than one month)

Email Address _____ Email Address _____

Meter Information

Date Picked Up / Set: _____ Set By: _____ Meter Type: _____

Size: _____ Serial Number: _____ Reading: _____ Backflow Preventer S/N: _____

Note: If Set by MAWSS Personnel, a \$100.00 charge will be added to first month's bill.

Specific Purpose for Water from the Hydrant use same language

Non-Movable

Specific property or site, Please Provide Address:

Address: _____

If No Address is assigned, Please provide:

Subdivision: _____

Nearest Street Intersection: _____

Additional Information: _____

Movable

Variable Locations Transported by Vehicle:

Make/Model/year: _____

License Tag#: _____ Tank Size: _____

Make/Model/year: _____

License Tag#: _____ Tank Size: _____

Additional Information: _____

I, the undersigned company representative, understand that I am responsible for repair or replacement cost of the above fire hydrant meter assembly if the meter is returned damaged, lost or stolen and that these cost will be added to my final bill. I also understand that the fire hydrant meter will only be accepted as being returned when returned between the hours of 8:30 AM to 2:30 PM Monday through Friday at the MAWSS Park Forest location. My signature below confirms that I have read the MAWSS Fire Hydrant Use policy and agree to comply with all specified terms. The information provided on this application fully represents my intended use of this service.

I understand that I am to open and close the fire hydrant slowly to prevent water hammer and damage to the distribution system and that I am to open the hydrant (100%) before operating the meter. I shall not operate a leaking hydrant. If a hydrant is leaking, I will immediately call MAWSS so the hydrant can be repaired prior to operation. I will also notify MAWSS immediately of any other problems with or damage to the hydrant. I shall be liable for any damage resulting from my operation of the hydrant and I agree to hold the MAWSS harmless of any claims of any nature, including but not limited to those of third parties, resulting from my operation of the hydrant.

Signed By: _____ Date: _____ Phone Number: _____

Print Name: _____ Print Title: _____

INFORMATION BELOW TO BE COMPLETED BY MAWSS

Deposit Received: \$ _____ Account #: _____
 Check: # _____ Metered Water used to bill for Sanitary Sewer

Permit Number: _____ Meter Serial Number: _____

Bill Number: _____ NOT Approved – Reason: _____

Approved by: _____ Time: _____

Designated Hydrant # and Location: _____

Security Deposit 2" meter: -----\$2000.00 (*Refundable: will be credited to account.*)
Security Deposit 1" or 5/8" meter: -----\$1000.00 (*Refundable: will be credited to account.*)
Delivery/ Set-up Fee (If requested): -----\$100.00

Note: Hydrant meter shall be returned within 90 days from date of issue for maintenance and re-issuance. If not returned within 90 days of its issuance it will be considered lost and the renter will be billed for the replacement cost of meter assembly. The account will remain active until all charges are paid. In the event the meter is returned, the account will be credit for the meter assembly cost only.

Estimated Monthly water usage charge: See Current MAWSS Fee schedule for billing rates

Returned Meter Information

Date Picked Up/Returned: _____ Picked Up/Returned By: _____

End Meter Reading: _____ Total Gallons Used: _____ (X 100)

Comments: _____ Received By: _____
(Record damage, if any)

A Copy will be forwarded to Data Processing for final bill when meter is returned.

APPLICATION FOR FIRE HYDRANT METER

Customer Requirements and Conditions for Withdrawing Water Using a Hydrant Meter Assembly

The Customer agrees to the following conditions:

- Use of water withdrawn from fire hydrants will be used only for the specific purposes stated on this application and only at the locations described on this application.
- On public highways, applicable laws and regulations will be followed at all times.
- The following instructions will be followed at all times when using an authorized fire hydrant:
 - Remove one of the two smaller caps from the hydrant slowly, turning in a counterclockwise direction.
 - Lay hydrant meter assembly on the ground flat, next to hydrant; avoid dirt or other material getting inside assembly piping or equipment.
 - Connect one end of fire hose to hydrant threads where cap was removed, and other end of hose to the front end of the hydrant meter assembly.
 - Attach hose or pipe to the back end of the Assembly and connect the other end to the tanker truck or to the pipe that will convey water to the point of use.
 - Check to make sure the hand valve on the hydrant meter assembly is closed.
 - Use only a hydrant wrench on the five-sided operating nut on top of the hydrant. Slowly open fire hydrant by two counterclockwise revolutions of wrench (not faster than one revolution per five seconds). Check all hoses and assembly for leaks.
 - Continue to open hydrant by turning wrench slowly until the hydrant valve is fully open. **DO NOT STAND DIRECTLY IN FRONT OF WHERE HOSE IS CONNECTED TO HYDRANT.**
 - Open the hand valve on the hydrant meter assembly to control the rate of water flow to the tanker truck or end use. Throttle the flow using the hand valve and turn the hand valve off when water is not in use. **DO NOT USE THE HYDRANT VALVE TO THROTTLE OR CONTROL FLOW.** Leave the hydrant valve completely open until ready to disassemble the hydrant meter assembly from the fire hydrant.
 - To begin disassembly of the hydrant meter assembly from the fire hydrant, close the hand valve on the assembly.
 - Close hydrant valve using the hydrant wrench . Turn wrench slowly clockwise (not faster than one revolution for every five seconds) until wrench will no longer turn.
 - Open hand valve on back end of assembly to relieve any pressure inside assembly.
 - Disconnect the hose from the fire hydrant and place the cap back on the fire hydrant.
- The Hydrant Meter Assembly will not be used for any purpose other than the conveyance of water from these fire hydrants.
- The Hydrant Meter Assembly will not be disassembled, disconnected, repaired, or tampered with in any way at any time. If a leak or failure of operation occurs, or if the water meter stops operating, the entire Assembly will be promptly returned to MAWSS
- All provisions of the MAWSS Fire Hydrant Use Policy will be followed at all times.
- The Hydrant Meter Assembly will be used at all times when withdrawing water from MAWSS fire hydrants.
- The Customer is financially responsible to MAWSS for all metered water registered on the Hydrant Meter Assembly as long as the Assembly is issued to the Customer. The Customer is responsible for protection against all unauthorized use of the Assembly.
- The monthly bill issued by MAWSS for this account will be paid on or before the due date, and any penalties or interest due will be paid for any late payment. Monthly billing, to include the minimum fixed water charge, will be due each month this account is active, whether or not water is used.
- MAWSS will be permitted to inspect the Hydrant Meter Assembly at any time a reasonable request is made.
- During periods of time of drought when water use for specified purposes may be restricted by MAWSS under water conservation declarations, this account will not be used for purposes restricted by water conservation requirements.
- The Hydrant Meter Assembly will be returned to MAWSS at the time this account is closed. If this account remains open longer than a year, the Assembly will be returned to MAWSS not later than one year from the date of Application Approval shown on the application. A new Assembly will be issued if this account remains open during the succeeding year. No-Movable hydrant meters meet the 90 day requirement.
- The withdrawal of water from fire hydrants will cease immediately if notice is received from MAWSS that this account has been terminated or closed, and the Assembly will be returned to MAWSS within five business days of receipt of such notice.
- The Deposit paid as part of this application will be retained by MAWSS until all Assemblies issued under this account have been returned to MAWSS and this account is closed. Any final amounts owed under this account may be retained from the Deposit at the time the account is closed, to include the cost or repair or replacement of the Assembly if the Assembly is damaged or lost.
- The Customer Responsibilities defined in the MAWSS Customer Services Policy will be adhered to at all times.
- The Fire Hydrant Meter assembly WILL NOT be removed from the MAWSS coverage area at any time and WILL NOT be used at any other utility.