

**INVITATION FOR BID
May 26, 2023**

INVITATION FOR BID NUMBER	IFB 23-031
NAME OF BID	Purchase of a Laboratory Autoclave
BIDS WILL BE RECEIVED AT	MAWSS Bid Box Donaghey Business Entrance 4725A Moffett Road or PO Box 180249 Mobile, AL 36618
BID OPENING DATE	June 7, 2023
BID CLOSING TIME	10:30 am Central Time
AWARD WILL BE MADE BY	Total Cost & Lead Time
MATERIAL DELIVERED TO	MAWSS Warehouse 1610 Shelton Beach Road Ext Mobile, AL 36618
ADDITIONAL INFORMATION CONTACT	Jed Barbour (251) 378-3513 or jbarbour@mawss.com
APPLICABLE SDP POLICY	None

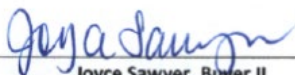
Sealed bids must be in the Purchasing Department no later than the time specified in order to be considered. Submissions received after the deadline will not be considered. Envelopes must bear the name of the supplier, company address and the words “**IFB 23-031 Laboratory Autoclave**” or “**IFB 23-031 NO QUOTE.**” Facsimile or email bids will not be accepted.

All bids must be submitted on the attached forms or your bid will be disqualified. Bidder shall furnish all the information required by the solicitation. The bidder’s name must be typed or printed on the bid sheet, and signed by the bidder or appropriate authorized executive officer of the bidder’s company. Bidders must initial any changes or erasures. Bidders should retain a copy of bids for their records.

Bidders shall acknowledge receipt of all addenda to this solicitation by signing and returning each addendum or by identifying the addendum number and the date on the bid form. Failure to acknowledge receipt of any addendum by a bidder will result in rejection of the bid if MAWSS determines that the addendum contains information that materially changes the requirements.

All bids shall be quoted FOB Destination, freight prepaid with no additional charges. Unless otherwise specified in the bid, all prices will be on a firm-fixed price basis and are not subject to adjustments based on costs incurred. MAWSS reserves the right to reject any or all bids submitted, to waive any informality in any bid or in the bid process, or to terminate the bid process at any time, if deemed by MAWSS to be in MAWSS’s best interest.

A Purchase Order and this “Invitation for Bid” with “Specifications,” “Conditions,” “Bid Form,” signed by the successful bidder’s authorized representative, and all attached drawings and other documents furnished by MAWSS to the bidders with the Invitation for Bid in order to illustrate the contract requirements, will constitute a contract for the goods and/or services to be purchased.


Joyce Sawyer, Buyer II
Board of Water and Sewer Commissioners

IFB 23-031 LABORATORY AUTOCLAVE CONDITIONS

The Board of Water and Sewer Commissioners of the City of Mobile will accept bids for the **Purchase of a Laboratory Autoclave** in our Purchasing Department Bid Box located at 4725 Moffett Road Suite A, Mobile, AL 36618 **no later than 10:30 a.m.** local time on **June 7, 2023**. Award will be by **Total Cost & Lead Time**. The bidder offers and agrees, if this bid is accepted, to furnish the items as defined in the specifications for the unit price set opposite each item. Pricing shall be FOB Mobile, Alabama. All items shall be delivered to our **Warehouse** located at **1610 Shelton Beach Rd Ext.** or to the job site as needed. The bidder shall state the expected length of delivery time on the Bid Form.

Bidder understands and agrees that manufacturer and part numbers are provided for descriptive purposes only. Items of equal or better quality will be considered but must be approved by MAWSS in writing. Upon delivery, if the quality, durability or performance of any product represented as equal or better is determined by MAWSS to be unsatisfactory, MAWSS will require a suitable substitute or will require that the originally specified item be delivered, at the unit price originally offered by bidder. No substitution for items to be provided pursuant to this contract shall be permitted during the contract period without the express written consent of MAWSS. All items provided shall be for commercial use and for the purposes reflected in the contract documents.

No bid on closed out or discontinued item(s) will be accepted. Item(s) that have a determinable shelf life must be disclosed at the time of bid submittal. Bidder understands that his/her bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

Bidder understands and agrees that quantities will be purchased by MAWSS on an "as needed" basis to replenish inventory. MAWSS shall not be committed to the purchase of a pre-established minimum quantity for any one item.

A bidder may not modify its bid after bid opening. Errors in the extension of unit prices stated in a bid or in multiplication, division, addition or subtraction in a bid may be corrected by the MAWSS Purchasing Buyer prior to award. In such cases, unit prices shall not be changed.

It is the responsibility of the bidder to determine prior to the bid opening whether any amendment, additions, deletions or changes of any type have been made to this Invitation for Bid, Conditions, Specifications, Bid Form or any of the other bid documents. Bid documents and any amendments made to this bid will be posted on our website at www.mawss.com.

END OF CONDITIONS

**IFB 23-031 LABORATORY AUTOCLAVE
SPECIFICATIONS**

Commercial Benchtop Sterilizer (“Autoclave”)

Part 1 – General

1. Summary

- a. This section includes a commercial grade laboratory benchtop sterilizer (“Autoclave”).
- b. The materials covered by these specifications shall be furnished by a reputable and qualified manufacturer of proven ability that is regularly engaged in the manufacture and installation of Autoclaves.

2. Submittals

- a. The following shall be submitted in accordance with the specifications and descriptions:
 - i. Dimensions
 - ii. Assembly and Disassembly drawings/instructions
 - iii. Accessories, attachments, transition/trim pieces
 - iv. Electrical connection details
 - v. Materials of construction
- b. Manufacturer’s Instructions
 - i. Submit complete information and instructions relating to storage, handling, installation, and inspection of Autoclave.

3. Shipping Instructions

- a. Autoclave shall ship fully assembled in the most practical shipping method to assure the delivery of the unit without damage.
- b. The parts and assemblies that are shipped unassembled shall be packaged and tagged in a manner that will protect the equipment from damage and facilitate the final assembly in the field.

4. Installation

- a. Bidder must have authorized service agency within 150 miles available for installation of the unit.
- b. Installation is not considered part of the bid package.

**IFB 23-031 LABORATORY AUTOCLAVE
SPECIFICATIONS (Cont'd)**

Part 2 – Products

1. Commercial Grade Laboratory Benchtop Sterilizer Description and Specifications

- a. Autoclave must have a chamber volume of 85 Liters.
- b. Autoclave should be powered by 240VAC 3-phase power at 60 Hz.
- c. Autoclave shall have drain feature for connection with NPT fitting.
- d. Autoclave shall have exhaust feature for connection with NPT fitting.
- e. Autoclave must be of the benchtop style – no vertical loading autoclaves will be considered.
- f. Autoclave shall contain safety feature that prevents operators from opening the door when the chamber is pressurized.
- g. Autoclave shall contain safety feature that prevents a cycle from starting if the door is open or not properly locked.

2. Warranty

- a. Repair or replace any part of the autoclave that becomes defective within one (1) year from the date of original installation, or fifteen (15) months from the date of shipment from the factory, whichever is sooner.
- b. Warranty shall cover parts, labor, travel, and mileage.
- c. Bidder to be responsible for authorizing to furnish or arrange for repairs or replacements within the terms of the warranty.

END OF SPECIFICATIONS

**IFB 23-031 LABORATORY AUTOCLAVE
BID SHEET**

Total Cost \$ _____

Mfr/Model _____

Delivery (ARO):
(After receipt of order) _____

Payment Terms _____

Company Name _____

Address _____

City, State, Zip _____

Submitted By _____ **Title** _____
Please Print

Phone _____ **Email Address** _____
Please Print

The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the all of the terms and conditions of this agreement.

Signature _____ **Date** _____