

**INVITATION FOR BID  
October 21, 2025**

INVITATION FOR BID NUMBER	IFB 25-052	
NAME OF BID	Computer Equipment Purchase	
BIDS WILL BE RECEIVED AT	MAWSS Bid Box Donaghey Business Entrance 4725 Moffett Road Mobile, AL 36618	If sending bids by UPS/Fed Ex, deliver to the Warehouse: 1610 Shelton Beach Rd. Ext., Mobile, AL 36618
BID OPENING DATE	October 22, 2025	
BID CLOSING TIME	3:00 pm Central Time	
AWARD WILL BE MADE BY	Total Cost & Lead Time	
MATERIAL DELIVERED TO	4725 Moffett Road Mobile, AL 36618	
ADDITIONAL INFORMATION CONTACT	Keith Lafayette 251-694-9422 <a href="mailto:klafayette@mawss.com">klafayette@mawss.com</a>	
APPLICABLE SDP POLICY	None	


Sealed bids must be in the Purchasing Department no later than the time specified in order to be considered. Submissions received after the deadline will not be considered. Envelopes must bear the name of the supplier, company address and the words “IFB 25-052 Computer Equipment Purchase” or “IFB 25-052 NO QUOTE.” Facsimile or email bids will not be accepted.

All bids must be submitted on the attached forms, or your bid will be disqualified. Bidder shall furnish all the information required by the solicitation. The bidder’s name must be typed or printed on the bid sheet and signed by the bidder or appropriate authorized executive officer of the bidder’s company. Bidders must initial any changes or erasures. Bidders should retain a copy of bids for their records.

Bidders shall acknowledge receipt of all addenda to this solicitation by signing and returning each addendum or by identifying the addendum number and the date on the bid form. Failure to acknowledge receipt of any addendum by a bidder will result in rejection of the bid if MAWSS determines that the addendum contains information that materially changes the requirements.

All bids shall be quoted FOB Destination, freight prepaid with no additional charges. Unless otherwise specified in the bid, all prices will be on a firm-fixed price basis and are not subject to adjustments based on costs incurred. MAWSS reserves the right to reject any or all bids submitted, to waive any informality in any bid or in the bid process, or to terminate the bid process at any time, if deemed by MAWSS to be in MAWSS’s best interest.

**A Purchase Order** and this “Invitation for Bid” with “Specifications,” “Conditions,” “Bid Form,” signed by the successful bidder’s authorized representative, and all attached drawings and other documents furnished by MAWSS to the bidders with the Invitation for Bid in order to illustrate the contract requirements, will constitute a contract for the goods and/or services to be purchased.

  
\_\_\_\_\_  
Joyce Sawyer, Buyer II  
Board of Water and Sewer Commissioners

## **IFB 25-052 COMPUTER EQUIPMENT PURCHASE CONDITIONS**

The Board of Water and Sewer Commissioners of the City of Mobile will accept bids for **Computer Equipment Purchase** in our Purchasing Department Bid Box located at the Business Entrance at 4725 Moffett Road, Mobile, AL. 36618 **no later than 3:00 p.m.** local time on **October 22, 2025**. Bids will be opened immediately after bid closing time in the Operations Center Board room located at the Customer Service entrance. Award will be by **Total Cost & Lead Time**. The bidder offers and agrees, if this bid is accepted, to furnish the items as defined in the specifications for the unit price set opposite each item. Pricing shall be FOB Mobile, Alabama. All items shall be delivered to **4725 Moffett Road Mobile, AL 36618** or to the job site as needed. The bidder shall state the expected length of delivery time on the Bid Form.

Bidder understands and agrees that manufacturer and part numbers are provided for descriptive purposes only. Items of equal or better quality will be considered but must be approved by MAWSS in writing. Upon delivery, if the quality, durability or performance of any product represented as equal or better is determined by MAWSS to be unsatisfactory, MAWSS will require a suitable substitute or will require that the originally specified item be delivered, at the unit price originally offered by bidder. No substitution for items to be provided pursuant to this contract shall be permitted during the contract period without the express written consent of MAWSS. All items provided shall be for commercial use and for the purposes reflected in the contract documents.

No bid on closed out or discontinued item(s) will be accepted. Item(s) that have a determinable shelf life must be disclosed at the time of bid submittal. Bidder understands that his/her bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

Bidder understands and agrees that quantities will be purchased by MAWSS on an "as needed" basis to replenish inventory. MAWSS shall not be committed to the purchase of a pre-established minimum quantity for any one item.

A bidder may not modify its bid after bid opening. Errors in the extension of unit prices stated in a bid or in multiplication, division, addition or subtraction in a bid may be corrected by the MAWSS Purchasing Buyer prior to award. In such cases, unit prices shall not be changed.

It is the responsibility of the bidder to determine prior to the bid opening whether any amendment, additions, deletions or changes of any type have been made to this Invitation for Bid, Conditions, Specifications, Bid Form or any of the other bid documents. Bid documents and any amendments made to this bid will be posted on our website at [www.mawss.com](http://www.mawss.com).

Invoicing Requirements: MAWSS requires additional information for all work performed and services provided. On the vendor's invoice for payment should be a detailed listing of work performed, services provided, dates completed, locations involved, and any other pertinent information needed to verify the work and/or services were completed in accordance to the bid specs. This additional information can be supplied in the form of detailed invoices, work orders, checklists or any other documents used to track the work performed or services provided but details must be included on the actual invoice. A copy of the invoice and these additional details must be sent to the "ADDITIONAL INFORMATION CONTACT" found on Page 1 of the bid documents and a copy emailed to Accounts Payable at [AcctsPayable@mawss.com](mailto:AcctsPayable@mawss.com).

**END OF CONDITIONS**

**IFB 25-052 COMPUTER EQUIPMENT PURCHASE  
 BID SHEET**

<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT COST</b>
<b>1</b>	<b>Dell PV ME412 Expansion Enclosure</b>	<b>1</b>	
<b>2</b>	<b>Dell PowerEdge R7625 Server</b>	<b>1</b>	
<b>3</b>	<b>Dell ME5012 Storage Array</b>	<b>1</b>	
<b>4</b>	<b>Dell PowerEdge R770 Server</b>	<b>1</b>	
<b>5</b>	<b>Additional charges, if any, such as shipping</b>	<b>1</b>	
<b>TOTAL COST</b>			

**Delivery (ARO):** \_\_\_\_\_  
**(After receipt of order)**

**Company Name** \_\_\_\_\_ **Payment Terms** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Submitted By** \_\_\_\_\_ **Title** \_\_\_\_\_  
Please Print

**Phone** \_\_\_\_\_ **Email Address** \_\_\_\_\_  
Please Print

The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to all terms and conditions of this agreement.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_