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**Mobile Area Water and Sewer System**  
 4725 Moffett Road  
 Mobile, AL 36618-2236  
 PO Box 180249  
 Mobile, AL 36618-0249

**INVITATION FOR BID**  
**March 5, 2026**

INVITATION FOR BID NUMBER	IFB 26-017
NAME OF BID	Septic Tank Cleaning Annual Contract
BIDS WILL BE RECEIVED AT	MAWSS Bid Box East Visitor Entrance 4725 Moffett Road Mobile, AL 36618  If sending bids by UPS/Fed Ex, deliver to the Warehouse: 1610 Shelton Beach Rd. Ext., Mobile, AL 36618
BID OPENING DATE	March 17, 2026
BID CLOSING TIME	10:30 am Central Time
AWARD WILL BE MADE BY	Total Cost
CONTRACT PERIOD	5/1/26 through 4/30/27 with two possible 1-year extension options
MATERIAL DELIVERED TO	MAWSS – Lift Station Department 1610 Shelton Beach Road Ext Mobile, AL 36618
ADDITIONAL INFORMATION CONTACT	Terry Herman at (251) 378-3509 or <a href="mailto:therman@mawss.com">therman@mawss.com</a>
APPLICABLE SDP POLICY	NONE

Sealed bids must be in the Purchasing Department no later than the time specified in order to be considered. Submissions received after the deadline will not be considered. Envelopes must bear the name of the supplier, company address and the words “IFB 26-017 Septic Tank Cleaning Annual Contract” or “IFB 26-017 NO QUOTE.” Facsimile or email bids will not be accepted.

All bids must be submitted on the attached forms or your bid will be disqualified. Bidder shall furnish all the information required by the solicitation. The bidder’s name must be typed or printed on the bid sheet, and signed by the bidder or appropriate authorized executive officer of the bidder’s company. Bidders must initial any changes or erasures. Bidders should retain a copy of bids for their records.

Bidders shall acknowledge receipt of all addenda to this solicitation by signing and returning each addendum or by identifying the addendum number and the date on the bid form. Failure to acknowledge receipt of any addendum by a bidder will result in rejection of the bid if MAWSS determines that the addendum contains information that materially changes the requirements.

All bids shall be quoted FOB Destination, freight prepaid with no additional charges. Unless otherwise specified in the bid, all prices will be on a firm-fixed price basis and are not subject to adjustments based on costs incurred. MAWSS reserves the right to reject any or all bids submitted, to waive any informality in any bid or in the bid process, or to terminate the bid process at any time, if deemed by MAWSS to be in MAWSS’s best interest.

This “Invitation for Bid” with “Specifications,” “Conditions,” “Bid Form,” signed by the successful bidder’s authorized representative, and all attached drawings and other documents furnished by MAWSS to the bidders with the Invitation for Bid in order to illustrate the contract requirements, will constitute a contract for the goods and/or services to be purchased.

  
 Joyce Sawyer, Buyer II  
 Board of Water and Sewer Commissioners

## **IFB 26-017 SEPTIC TANK CLEANING CONDITIONS**

The Board of Water and Sewer Commissioners of the City of Mobile will accept bids for the **Septic Tank Cleaning Annual Contract** in our Purchasing Department Bid Box located at the East Visitor Entrance at 4725 Moffett Road, Mobile, AL. 36618 **no later than 10:30 a.m.** local time on **March 17, 2026**. Bids will be opened immediately after bid closing time in the Operations Center Board room located at the East Visitor Entrance. Award will be by **Total Cost**. The bidder offers and agrees, if this bid is accepted, to furnish the items as defined in the specifications for the unit price set opposite each item. Pricing shall be FOB Mobile, Alabama. All items shall be delivered to our **Lift Station Dept.** located at **1610 Shelton Beach Rd. Ext., Mobile, AL 36618**. The bidder shall state the expected length of delivery time on the Bid Form.

After awarding this bid, but prior to any work being performed, a **mandatory preconstruction meeting** will be held between the bidder and representatives of the Mobile Area Water & Sewer System. The purpose of the meeting will be to review all matters concerning the project.

Bidder understands that his/her bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

There are no guaranteed quantities of **Septic Tank Cleanings** that will be purchased for this contract. Bidder understands and agrees that quantities will be purchased by MAWSS on an "as needed" basis. MAWSS shall not be committed to the purchase of a pre-established minimum quantity for any one item.

A bidder may not modify its bid after bid opening. Errors in the extension of unit prices stated in a bid or in multiplication, division, addition or subtraction in a bid may be corrected by the MAWSS Purchasing Buyer prior to award. In such cases, unit prices shall not be changed.

It is the responsibility of the bidder to determine prior to the bid opening whether any amendment, additions, deletions or changes of any type have been made to this Invitation for Bid, Conditions, Specifications, Bid Form or any other bid documents. Bid documents and any amendments made to this bid will be posted on our website at [www.mawss.com](http://www.mawss.com).

Invoices should be emailed to Accounts Payable at [AcctsPayable@mawss.com](mailto:AcctsPayable@mawss.com).

**NOTE:** No additional charges above the bid pricing will be allowed. This includes but is not limited to Fuel Surcharges.

**END OF CONDITIONS**

## **IFB 26-017 SEPTIC TANK CLEANING SPECIFICATIONS**

MAWSS maintains the wastewater system at 135 homes in the Richmond subdivision, 159 homes in the Saddlebrook subdivision, and 42 homes in the Polo Place subdivision. These homes have septic tanks that have to be vacuumed out and filters cleaned. Each tank has a 1000-gallon capacity which is located in the front yard of all of the homes. No digging is required for access to the tanks. Any tanks that are not exposed shall be the homeowner's responsibility to expose.

Prospective bidders shall furnish all equipment, labor and materials to perform all work that is needed in vacuuming each septic tank and cleaning the filters.

If awarded the contract, the lowest responsive bidder shall be responsible for:

- Your company will need 3 to 4 sections of hose to access the tanks from the street. No vehicles are allowed on the homeowners' property.
- The disposal site is approximately 20 miles from the Richmond subdivision which is located at 1600 Yeend St. The disposal site is a MAWSS's wastewater treatment plant. No disposal fee will be charged.
- All work shall be completed by November 1, 2026, unless time is extended by MAWSS.
- Any damage caused by the contractor to the customers' property will be the responsibility of the contractor to repair at their cost.
- Prior to performing work at each residence, you must knock on the door to inform the customer you will be working at their home.
- The tanks to be cleaned shall be at the discretion of MAWSS.
- Your company shall submit a line-item invoice showing the address of tank cleaned, date and associated MAWSS disposal ticket.
- Take a site photo before and after cleaning operation.
- This bid will include up to 135 septic tanks in the Richmond subdivision in the first year of cleaning, or as budget allows. The other subdivisions' tanks, Saddlebrook, and Polo Place, will be cleaned in subsequent years.

After awarding this bid, but prior to any work being performed, a **mandatory preconstruction meeting** will be held between the bidder and representatives of the Mobile Area Water & Sewer System. The purpose of the meeting will be to review all matters concerning the project.

Award of this bid does not guarantee specific quantities of work that shall be given to perform.

If you have any questions, you may contact Terry Herman by email at [therman@mawss.com](mailto:therman@mawss.com) or by phone at 251-378-3509.

**END OF SPECIFICATIONS**

**IFB 26-017 SEPTIC TANK CLEANING  
INSURANCE REQUIREMENTS**

- A. **General:** The Supplier shall provide insurance in accordance with the required specifications. A current certificate of insurance must be provided with your bid. MAWSS does not need to be named as an additional insured on this certificate until bid is awarded.
- B. **Supplier Coverage:** The Supplier shall not commence work under this Contract until he has obtained all insurance required under the following paragraphs and until such insurance has been approved by the Owner, nor shall the Supplier allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been obtained and approved. If the subcontractor does not take out insurance in his own name, the Supplier shall provide such insurance protection for the subcontractor and such subcontractor's employees.
- C. **Casualty Insurance:** The following insurance coverages (with limits not less than specified herein) shall be maintained by the Supplier for the duration of the Contract, affording coverage for any claim arising out of Supplier's operations herein, whether by the Supplier or by any subcontractor or by any Employee or Agent of either:
1. Claims of employees under Worker's Compensation and other similar employee benefit acts, including claims because of bodily injury, occupational sickness or disease, or death.
  2. Claims arising out of bodily injury, sickness, disease, or death of any person other than employee.
  3. Claims for damages arising out of libel, slander, false arrest, detention or imprisonment, malicious prosecution, defamation or violation of right of privacy, wrongful entry or eviction or other right of private occupancy, including claims as a result of an offense related to the employment of a claimant by Contractor (so-called "Personal Injury").
  4. Claims arising out of damage to or destruction of tangible property, including loss of use.
  5. The Supplier shall furnish certification of insurance and policies verifying that the above coverages are in effect before commencing any work, and that each policy is endorsed to give the Owner 30-day notice in writing in the event of cancellation or material change therein.

Policies of Insurance shall state that the Owner and the Owner's employees be named as additional insureds on the Supplier's Automobile Liability and Commercial General Liability policies. In respect to Worker's Compensation, a Waiver of Subrogation shall be issued in favor of the Owner. If Supplier is exempt from Worker's Compensation, the Supplier shall provide written documentation as to why they are exempt. Where applicable, the U.S. Longshore and Harbor Workers' Compensation Act Endorsement shall be attached to the policy. Where applicable, the Maritime Coverage Endorsement (to include coverage under Jones Act) shall be attached to the policy. Both the U. S. Longshore and Harbor Workers and the Maritime Coverage shall have limits equal to or greater than the employer's liability coverage.

6. Rated by AM Best – A- or better. For non-admitted companies, a rating of A or better by AM Best.
  - a. At the discretion of the Board, worker's compensation insurance may be placed through a qualified worker's compensation self-insurance fund.

b. **Limits of Liability:**

<b>Worker's Compensation</b>	Statutory
<b>Employers' Liability</b>	\$500,000 Each Accident \$500,000 by Disease, Policy Limit \$500,000 by Disease, Each Employeee
<b>Commercial Automobile</b>	\$1,000,000 Each Accident Bodily Injury and Property Damage Combined Business Auto Includes All Owned, Leased, Hired and Non-Owned Automobiles
<b>Commercial General Liability</b>	\$1,000,000 per Occurrence \$1,000,000 Personal & Advertising Injury \$2,000,000 General Aggregate per Project \$2,000,000 Products & Completed Operations Aggregate \$100,000 Fire Damage Liability

**Umbrella Liability:** In addition to the basic limits previously set out for Commercial General Liability, Products and Completed Operations, Automobile Liability and Worker's Compensation, coverage shall be issued with a "pay on behalf of" wording, including Personal Injury and other extensions, and provide coverage at least as broad as that afforded by the primary insurance policies.

**Extensions (only if applicable):**

Blanket Contractual Liability	Blanket Collapse and Underground Coverage
Personal Injury	Broad Form Property (including Completed Operations)
Host Liquor Liability	Employees as Additional Insureds
Non-owned Watercraft Liability	Incidental Medical Malpractice
Worldwide Products	Extended Bodily Injury (Assault and Battery)
Fire Legal Liability	
Newly Acquired Organizations	

When and if the use of explosives for blasting purposes appears necessary or desirable, such methods shall not be undertaken without written authorization of the Owner, and then only provided that acceptable extensions of liability coverage have been obtained specifically to include the explosion ("X") hazard and the collapse ("C") hazard. The policy of general liability shall include the special underground property damage coverage (providing the so-called "U" hazard) on a blanket basis.

- D. **Owner's Protective Liability:** The Supplier shall furnish from a carrier acceptable to the Owner, a policy of liability insurance, commonly called "Owner's Protective Liability" in the name of the Board of Water and Sewer Commissioners of the City of Mobile, d/b/a MAWSS, providing "Independent Contractor's Coverage" for the operations embraced by this Contract with limits of \$1,000,000 bodily injury and \$1,000,000 property damage. Policy shall be endorsed so that the premium is to be paid by the named Supplier.

**END OF INSURANCE**

**IFB 26-017 SEPTIC TANK CLEANING  
BID SHEET**

**Unit Cost Per Tank:** \$ \_\_\_\_\_

**Total Cost X 135 Tanks** \$ \_\_\_\_\_

Note: There are no guaranteed quantities of **Septic Tank Cleanings** that will be purchased for this contract.

Has Certificate of Liability Insurance been included with bid packet? **Y/N:** \_\_\_\_\_

Company Name \_\_\_\_\_ Payment Terms \_\_\_\_\_

Address \_\_\_\_\_

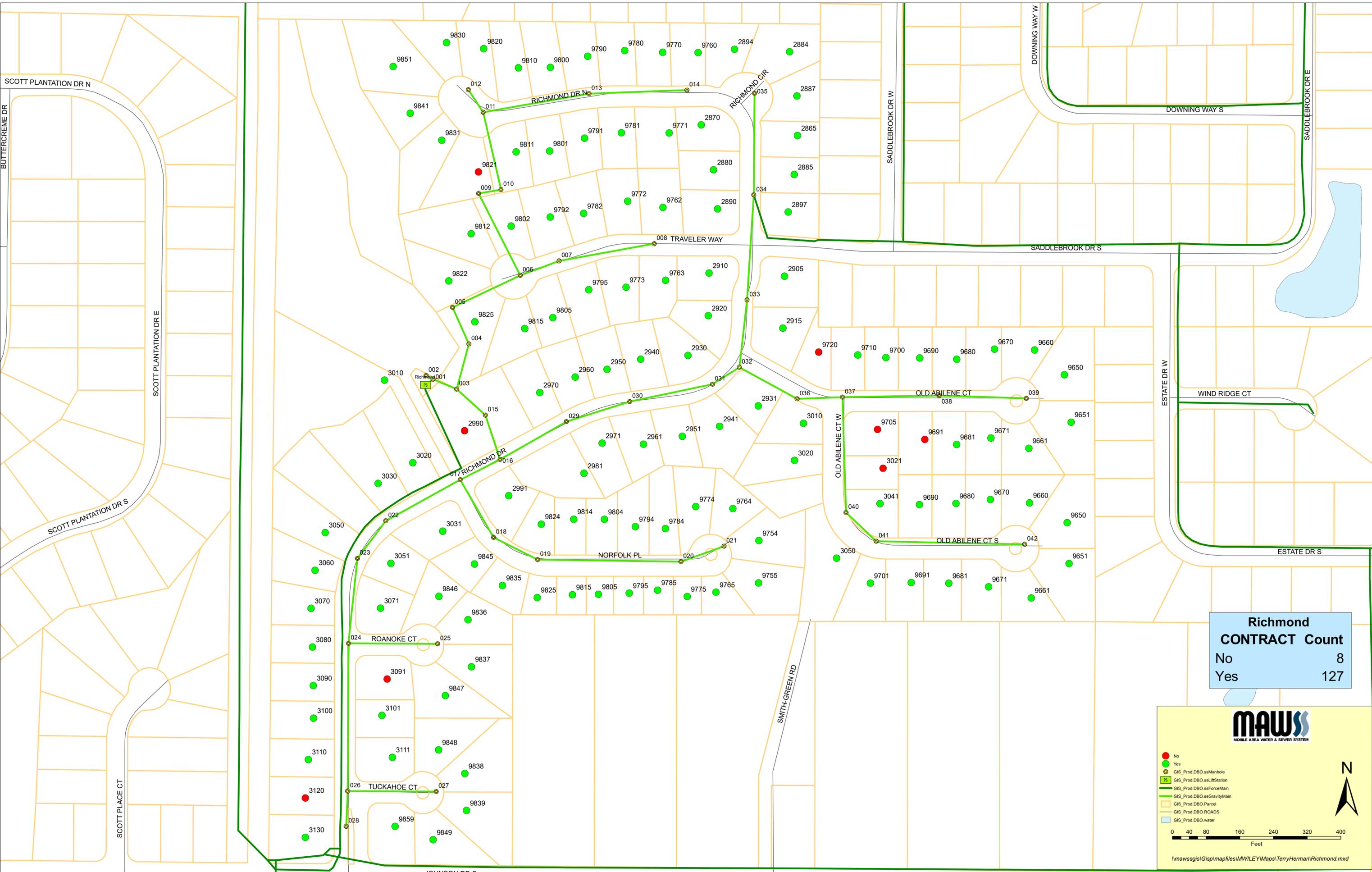
City, State, Zip \_\_\_\_\_

Submitted By \_\_\_\_\_ Title \_\_\_\_\_  
Please Print

Phone \_\_\_\_\_ Email Address \_\_\_\_\_  
Please Print

The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to all terms and conditions of this agreement.

Signature \_\_\_\_\_ Date \_\_\_\_\_



Richmond CONTRACT Count	
No	8
Yes	127

**MAWSS**  
MOBILE AREA WATER & SEWER SYSTEM

- No
- Yes
- GIS\_Prod.DBO.asManhole
- GIS\_Prod.DBO.asLiftStation
- GIS\_Prod.DBO.asForceMain
- GIS\_Prod.DBO.asGravityMain
- GIS\_Prod.DBO.Parcel
- GIS\_Prod.DBO.ROADS
- GIS\_Prod.DBO.water

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Feet

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Saddlebrook CONTRACT Count	
No	8
Yes	151

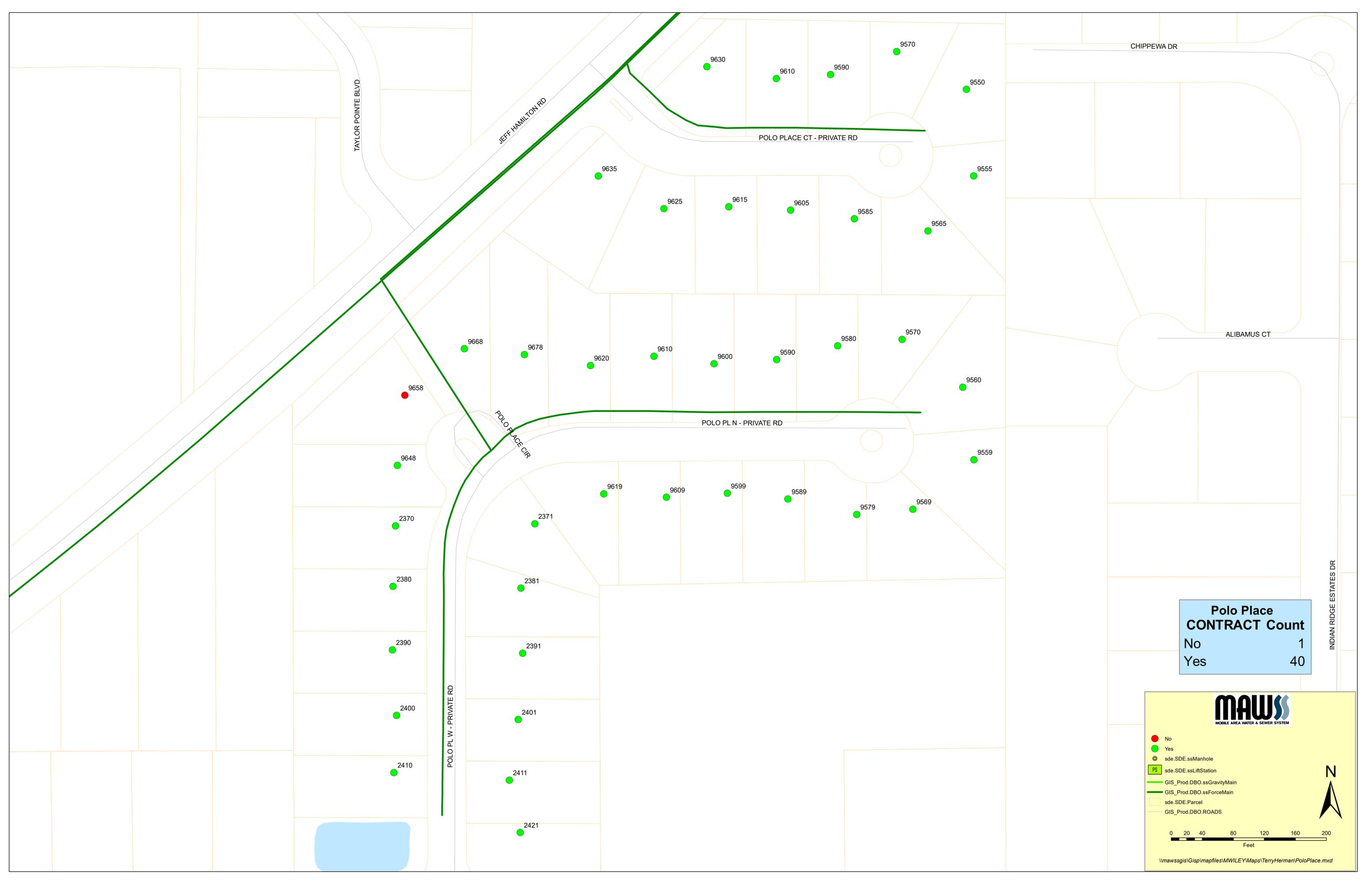
**MAWS**  
MOBILE AREA WATER & SEWER SYSTEM

- No
- Yes
- ⊕ sde.SDE.ssManhole
- ⊠ GIS\_Prod.DBO.ssLiftStation
- GIS\_Prod.DBO.ssForceMain
- GIS\_Prod.DBO.ssGravityMain
- ▭ sde.SDE.Parcel
- ▭ GIS\_Prod.DBO.ROADS

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Polo Place CONTRACT Count	
No	1
Yes	40

**MAWSS**  
MOBILE AREA WATER & SEWER SYSTEM

- No (Red dot)
- Yes (Green dot)
- sde.SDE.ssManhole (Manhole symbol)
- sde.SDE.ssLiftStation (PS symbol)
- GIS\_Prod.DBO.ssGravityMain (Thin green line)
- GIS\_Prod.DBO.ssForceMain (Thick green line)
- sde.SDE.Parcel (Thin orange line)
- GIS\_Prod.DBO.ROADS (Grey line)

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Feet

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INDIAN RIDGE ESTATES DR