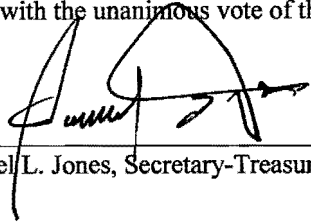


Minutes of the meeting of the Board April 13, 2017, continued

Commissioner Odom said to confirm, the term boring means you are drilling a hole. Mr. Cote said that's correct; it's commonly known as horizontal directional drilling. It's not an open cut in a trench.

There being no further business to come before the Board, at 10:12 a.m., Commissioner Weber moved to adjourn and Commissioner Bell seconded. The motion then carried with the unanimous vote of the Board. The next regular meeting is scheduled for Monday, May 1, 2017 at 2 p.m.



Samuel L. Jones, Secretary-Treasurer

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA
MAY 1, 2017**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 2:00 p.m. at MAWSS' Park Forest Plaza.

PRESENT:

Dr. James E. Laier, Chair	Ms. Jackie McConaha, Attorney for the Board
Ms. Barbara Drummond, Vice Chair	Mr. Charles E. Hyland, Jr., Director
Mr. Samuel L. Jones, Secretary-Treasurer	Mr. Douglas L. Cote, Assistant Director
Ms. Sheri N. Weber, Commissioner	Mr. Bud McCrory, Assistant Director
Mr. Maynard V. Odom, Commissioner	
Mr. Walter E. Bell, Commissioner	
Mr. Kenny Nichols, Commissioner	

Chair Laier called the meeting to order and gave the invocation. **Committee Reports** was next and Commissioner Drummond said she reported on the Growth & Development Committee meeting earlier today at the pre-meeting.

Visitors was next with **Resolution for Retiree Anthony E. Stewart**. Mr. Hyland read the following into record:

RESOLUTION

WHEREAS, MR. ANTHONY E. STEWART, Treatment Plant Operator I began his employment with the Board of Water and Sewer Commissioners on March 19, 1983 as a classified employee, and has worked continuously since; and

WHEREAS, he served the System faithfully for over 34 years, performing his duties with the highest quality, working in a cooperative spirit with his fellow employees,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE that **MR. ANTHONY E. STEWART**, whose retirement is effective May 1, 2017, be recognized and commended for his years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

ADOPTED this 1st day of May 2017.

Mr. Hyland said we certainly appreciate the many years of service Eddie has given to MAWSS. Mr. Hyland said although he didn't work or interact with Eddie on a daily basis, Eddie was a participant in some extracurricular activities like the clean-ups out at the Lake. There are two things that come to mind about him. He was the

Minutes of the meeting of the Board May 1, 2017, continued

MAWSS employee who was working the night the tornado hit in 2012. There are a lot of stories about that and it gives him a special place in MAWSS history. He was also recognized in 2006 for his diligence. While he was working, he noticed unusually low flows had started to come into the Smith plant. He took the initiative to contact a number of people who went out to find that we had a partial blockage leading to the plant. He actually prevented what could have been a very serious sanitary sewer overflow. Among other duties and good work he's done, those things stand out.

Chief Treatment Plant Operator Mike Sims said Eddie has been a loyal and dedicated employee. As mentioned, he was working during the tornado. How Eddie kept it all straight in that, he's not sure, because there was a lot of damage to the plant and he was right in the path of it. We will miss his experience and we thank him for everything he's done.

Eddie said he thanks the Board for the opportunity to serve the people of Mobile and our customers. He said he's always been and will always be a team player. He didn't want to be the one to let the team down. We've been through a lot together and although we couldn't do everything, we did what we could. That's what it's all about, doing what you can. It's the people who make it what it is, or what it isn't. He thanked everyone and said everyone will continually be in his prayers.

The **Minutes of April 3, 2017 and April 13, 2017** were presented for approval and the Recording Secretary stated to the accuracy. Commissioner Odom moved for approval and Commissioner Weber seconded. The motion then carried with the unanimous vote of the Board.

Bids and Purchasing was next. Mr. Cote said we opened bids for two projects today and he reviewed the bid opening results, which are entered here for the record:

M5712-2577, Eslava Creek Pump Station Bypass Improvements

		Construction:	\$440,000
		Engineering:	\$ 60,000
		Total Original Est.	\$500,000
<u>Bidders</u>	<u>Total Bid Amount</u>		
The Creel Co., Inc.	\$ 845,332.30	Construction:	\$440,000
Sycamore Construction	\$1,043,900.00	Engineering:	\$ 60,000
W. R. Mitchell Contractor, Inc.	\$ 671,470.00	Total Current Est.	\$500,000

Volkert 044417, 30" Springhill Water Main Abandonment

		ORIGINAL PROJECT ESTIMATE	
		Construction:	\$350,000
		Engineering:	\$ 56,450
		Total:	\$406,450
		CURRENT PROJECT ESTIMATE	
<u>Bidders</u>	<u>Total Bid Amount</u>	Construction:	\$444,500
Construction Labor Services, Inc.	\$488,217.51	Engineering:	\$ 70,268
S. J. & L, Inc.	\$633,575.00	Total Current Est.	\$514,768
W. R. Mitchell Contractor, Inc.	\$419,897.00		

Mr. Cote said for the Springhill project, staff requests the Director be granted authority to award the project upon review and recommendation by the consulting engineers. Commissioner Odom moved for approval and Commissioner Weber seconded. Commissioner Nichols asked if the Eslava Creek project will be discussed further. Mr. Cote said since that was over the engineer's estimate, we will bring that back at the next meeting. The motion then carried with the unanimous vote of the Board.

Minutes of the meeting of the Board May 1, 2017, continued

Mr. Cote reviewed Items C, D, and E of the Purchasing items as follows:

IFB 17-005 Annual Contract – Easement Tree Maintenance
 (3 bids) Value - \$69,000
 Low responsive bidder: Construction Labor Services

Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

IFB 17-007 Purchase Two (2) Polymer Preparation Systems
 (4 bids) Value - \$26,201.30
 Low responsive bidder: Polydyne, Inc.

Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

IFB 17-009 Rebuild No. 1 Centrifuge
 (2 bids) Value - \$65,000
 Low responsive bidder: Centrisys Corp.

Commissioner Bell moved for approval and Commissioner Jones seconded. Commissioner Odom asked Mr. Cote what was the price to buy a new centrifuge. Mr. Cote said around \$300,000-\$330,000. Chief Treatment Plant Operator Mike Sims said the rebuild will last approximately 1 year. After about 4 or 5 years with a new one, we start having to rebuild. Commissioner Drummond asked why this isn't the time to buy a new one. Mr. Cote said as part of the Master Plan, one of the things we're contemplating for the Williams Plant is putting new technology in for dewatering and using equipment that will be more cost effective. The motion then carried with the unanimous vote of the Board.

Mr. McCrory reviewed the remaining Purchasing items:

IFB 17-014 Bulk Storage Bin Roof Repair at Maintenance Center
 (1 bid) Value - \$67,027
 Low responsive bidder: Dunn Building Company

Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Co-op Purchase of Three Ford F-250 Fleet Vehicles
 Value - \$87,868.20
 Co-op Provider: National Auto Fleet Group (NAFG)

Commissioner Jones moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Co-op Purchase of Combination Jet/Vacuum Sewer Cleaner
 Value - \$326,195
 Co-op Provider: Vac-Con

Commissioner Jones moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board

Co-op Purchase of Two Fleet Vehicles
 Value - \$50,981.62
 Co-op Provider: National Auto Fleet Group (NAFG)

Minutes of the meeting of the Board May 1, 2017, continued

Commissioner Odom moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

Co-op Purchase of Eleven (11) Fleet Vehicles

Value - \$216,700

Co-op Provider: National Auto Fleet Group (NAFG)

Commissioner Odom moved for approval and Commissioner Weber seconded. Commissioner Drummond asked what will we do with the old fleet. Mr. McCrory said we sell them on govdeals.com. We list a link from our website. The motion then carried with the unanimous vote of the Board.

IFB 17-011 Hurricane Equipment Rental

(2 bids, 2 N/B) Value – TBD

Contract Period: 6/1/17 to 11/30/17 with 2 possible 26 week extensions

Low responsive bidder: Herc Rentals

Commissioner Drummond moved for approval and Commissioner Weber seconded. The motion then carried with the unanimous vote of the Board.

Legal was next and Attorney McConaha said an **Executive Session** is needed to discuss litigation matters. She expects it will last about 10 minutes.

New Business was next with **MM378692GG Gaillard Pump Station Standby Generators**, with tabulation of the April 10, 2017 bids and recommendation to reject all bids, rebid on May 17th at 12:30, and authorize a Director's award upon review and recommendation by the consulting engineer. Mr. Dan Keck, Mott MacDonald, said this was the 2nd phase of a multi-bid project. The Board had already authorized the direct procurement of generators for the Gaillard Pump Station in the amount of approximately \$1.1 million. After the second bid opening, they reviewed the bids for errors and omissions and found immediately that all 3 bids that were submitted and received had problems. Two had errors in the bid forms and the Diversity Manager determined that all three had in some way failed to comply fully with the DBE Policy 16-01. That's in spite of the fact that they had a mandatory pre-bid meeting to educate contractors on that Policy. Since the bids came in slightly over budget, their recommendation to the Board is to not accept the bids and rebid the project as soon as possible. They are planning to have another mandatory pre-bid meeting to emphasize the requirements of that Policy.

Mr. Cote said, if the Board would, please move to reject the bids opened on April 10th. Commissioner Drummond so moved and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board. Mr. Cote said we also need authorization from the Board to open bids on May 17th at 12:30, which is outside of a Board meeting. Commissioner Drummond so moved and Commissioner Bell seconded. Commissioner Odom noted that's the same day as the City County luncheon. Commissioner Weber said she will attend the bid opening. The motion then carried with the unanimous vote of the Board. Also, Mr. Cote said, if the Board would please grant the Director the authority to award the project upon review and recommendation of the engineer. Commissioner Odom moved for approval and Commissioner Drummond seconded. She said as long as it meets the Policies the Board has set forth. Mr. Cote said absolutely. The motion then carried with the unanimous vote of the Board.

Item B was **AL17011, Snow Road Water & Sewer Relocation**, with Change Order #1 in the amount of \$30,865.70 (31.28% of original \$98,665.50 contract) results in a revised \$129,531.20 contract and covers additions and changes in contract quantities due to unforeseen items during construction. Mr. Joe Asarisi, Asarisi & Associates, said the forcemain was not in the location they thought; they had to do some exploratory work and ended up adding more forcemain. On the waterline, they found changed conditions and did some exploratory work that amounted to more waterline, fittings, and labor. Commissioner Weber asked where the money will come from. Mr. Cote said from the utility relocation budget. Based on the engineers' recommendation, Commissioner Jones moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Item C was **Facilities for Acceptance**. Mr. Cote said staff requests the Board accept the following facilities:

Minutes of the meeting of the Board May 1, 2017, continued

Snowden Place Phases 2 & 3 – Water & Sewer
 Value – Water \$51,354.86 Value – Sewer \$45,261.20

Based on staff's recommendation, Commissioner Drummond moved for approval and Commissioner Jones seconded. The motion then carried with the unanimous vote of the Board.

Mellow Mushroom – Water & Sewer
 Value – Water \$24,500 Value – Sewer \$17,500

Based on staff's recommendation, Commissioner Weber moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

Item D was **Municipal Water Pollution Prevention Annual Report for Approval and Resolution for Adoption – Smith**. Mr. Hyland said at the last meeting, CTPO Mike Sims gave a report of the MWPP Annual Reports for both Smith and Williams. This is a requirement that we have to complete each year. As part of that requirement, there is a Resolution the Board is asked to adopt individually for each plant which basically says the report has been reviewed with the Board and that we've set forth certain actions to address any issues that have been identified. Mr. Hyland said staff recommends approval of the report and adoption of the Resolution for the Smith plant. Commissioner Odom moved for approval and Commissioner Drummond seconded. The motion then carried by the unanimous vote of the Board.

Mr. Hyland said Item E is Municipal Water Pollution Prevention Annual Report for Approval and Resolution for Adoption – Williams. Staff requests approval of the report and adoption of the Resolution. Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried by the unanimous vote of the Board.

Item F was HR92-3, Travel Policy. Mr. McCrory said this revision was discussed at the April meeting. It is a revision to allow for rental vehicles for out of town travel within a certain distance of Mobile. Commissioner Odom moved for approval and Commissioner Weber seconded. The motion then carried by the unanimous vote of the Board.

Items presented to the Board for **Information Only** were:

- A. Professional Service – Big Creek Lake Water Quality Monitoring Study
 Value - \$24,999.60
 Professional Service Provider: Barry A. Vittor & Associates, Inc.
- B. Sole Source Purchase of WILO Pump
 Value - \$18,572
 Sole Source Provider: Sheppard Electric
- C. C100316.21, Conception Street 48" and 54" Gravity Sewer CIPP and Manhole Lining Project, with underrun Change Order #3 (Final Summary) in the amount of \$87,171 (3.07% of original \$2,338,995 contract) resulting in a revised \$2,267,144 contract. Change revises contract quantities to as-built conditions.
- D. Sensitive Positions
- E. Proposed Revision to Policy & Procedure Manual - Section 4.15, Wholesale Water Service
- F. Status Report – McCrory & Williams
- G. Status Report – Mott MacDonald

Minutes of the meeting of the Board May 1, 2017, continued**H. Disclosure of Real Property Purchases**
1. Mobile County Key 02753808

There being no further business to come before the Board, at 2:34 p.m., Commissioner Odom moved to adjourn and reconvene in Executive Session. Commissioner Weber seconded. The motion then carried with the unanimous vote of the Board.

At 3:07 p.m., the meeting reconvened with all members present. There was discussion concerning the upcoming meeting with the City Council scheduled for Thursday, May 4. Also, Mr. Hyland asked everyone to check their calendars and let us know if they are available for a Board retreat on May 15th, which is a Monday. We have heard from Ms. Weber and Mr. Bell.

Commissioner Weber said she wonders if the Board and staff could consider changing the July meeting date to the following Monday. She has a conflict on the 10th but if she has to miss the meeting, she will. (Commissioner Drummond left the meeting at 3:08 p.m.) There were other Board members with conflicts on the 17th so she said will miss the 10th.

Mr. Hyland said staff asks the Board to authorize the attorneys to represent our employee, who was recently added to a lawsuit, as discussed in Executive Session. Commissioner Jones moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Commissioner Odom said Commissioner Weber asked about rescheduling the July meeting so maybe we could send an email to see if July 24th is good. Mr. Hyland said Mr. McCrory has an issue to bring up. Mr. McCrory said we need to have the CAFRA approved by June 30 and our meeting is at the beginning of June. What if we bounced the July meeting to the end of June, which would be June 26.

There being no further business to come before the Board, Commissioner Odom moved to adjourn and Commissioner Weber seconded. The motion then carried with the unanimous vote of the Board. The next regular meeting is scheduled for June 5, 2017, at 2 p.m.



Samuel L. Jones, Secretary-Treasurer