

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA  
December 10, 2018**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 2:00 p.m. at MAWSS' Park Forest Plaza.

**PRESENT:**

Mr. Samuel L. Jones, Chair  
Mr. Kenneth W. Nichols, Vice Chair  
Mr. Maynard V. Odom, Commissioner  
Ms. Sheri N. Weber, Commissioner  
Ms. Barbara Drummond, Commissioner  
Mr. Thomas Zoghby, Commissioner

Mr. Charles E. Hyland, Jr., Director  
Mr. Douglas L. Cote, Assistant Director  
Mr. Bud McCrory, Assistant Director  
Mr. Bradley Dean, Attorney

**ABSENT:**

Mr. Walter Bell, Secretary-Treasurer

Chair Jones called the meeting to order and Commissioner Drummond gave the invocation. There were no **Committee Reports** and no **Visitors** who signed in requesting to speak. **Resolution for Retirees** was next and Mr. Hyland read the following into record:

**RESOLUTION**

**WHEREAS, MR. RUSSELL A. DEIGNAN, JR.**, Treatment Plant Operator II, began his employment with the Board of Water and Sewer Commissioners on December 25, 1993, as a classified employee and has worked continuously since; and

**WHEREAS**, he served the System faithfully for nearly 25 years, performing his duties with the highest quality, working in a cooperative spirit with his fellow employees, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE** that **MR. RUSSELL A. DEIGNAN, JR.**, whose retirement was effective December 1, 2018, be recognized and commended for his years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

**ADOPTED this 10<sup>th</sup> day of December 2018.**

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Mr. Hyland said Russell isn't present today but we certainly appreciate his years of service. He spent most of his time working in our treatment plant and was certainly a valuable and dedicated employee. We wish him a very happy and healthy retirement.

Next, Mr. Hyland read the following:

**RESOLUTION**

**WHEREAS, MS. ANGELA R. REED**, Public Service Worker II, began her employment with the Board of Water and Sewer Commissioners on July 4, 1998, as a classified employee and has worked continuously since; and

**WHEREAS**, she served the System faithfully for over 20 years, performing her duties with the highest quality, working in a cooperative spirit with her fellow employees, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE** that **MS. ANGELA R. REED**, whose retirement was effective December 1, 2018, be recognized and commended for her years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

Minutes of the meeting of the Board December 10, 2018, continued

ADOPTED this 10<sup>th</sup> day of December 2018.

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Mr. Hyland said Angela has worked in a number of different departments and she certainly has always gone out of her way to try to help in any way she could, both in her regular job and extracurricular activities. She was involved with some of the different Committees and, especially, she was a very big help with the MAWSS United Way campaign and was recognized for those efforts a few years back. She really went out of her way and helped the organization increase the contributions over the years which really helped all the partner agencies with the United Way. We certainly appreciate Angela's efforts in the work she did and also helping with the extracurricular activities that benefited MAWSS and many people in the community. We wish her a very happy and healthy retirement.

Angela said she thanks God for allowing her to work 28 years in the RSA System. She also thanks MAWSS and the Board for giving her an opportunity to work for a company that helped her take care of her children. They both had the opportunity to work for MAWSS under the Summer Program and now her son is a vested employee here as well. She appreciates MAWSS for allowing her to serve as Campaign Coordinator for the United Way for 15 years. In 2009, she received the Employee Campaign Coordinator of the Year but they forgot to notify her. The Board accommodated them in coming here to present the award and the Board also presented her with a Resolution which she read as follows:

RESOLUTION

*WHEREAS, Ms. Angela Reed, is a MAWSS employee at the Williams Wastewater Treatment Plant and an elected representative on the Employee Relations Committee, and*

*WHEREAS, Ms. Reed has served as MAWSS' United Way Campaign Coordinator demonstrating extraordinary leadership, initiative and management of MAWSS' annual campaign for many years, and*

*WHEREAS, Ms. Reed has worked tirelessly to promote the United Way cause within MAWSS by organizing campaign rallies and the United Way Day of Caring Activities at Mulherin Custodial, and*

*WHEREAS, Ms. Reed has consistently utilized model campaign practices with a high level of organization, motivation and creativity which has enabled her to increase MAWSS campaign the last three years, and*

*WHEREAS, Ms. Reed's efforts resulted in her selection by United Way of Southwest Alabama as 2008 Employee Campaign Coordinator of the Year, and*

*NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE that Ms. Angela Reed be recognized and commended for her leadership and contributions to Mobile Area Water and Sewer System and the community*

ADOPTED this 2nd day of March 2009.

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Ms. Reed said while she was working at the Williams WWTP, her name was listed on 8 plaques of the Peak Performance Award for receiving Plant of the Year awards 8 years in a row. She said she has received several compliments while working out in the field for the Installation & Disconnection Department. One compliment stood out for her the most. The customer stated she was pleasant, handled herself with confidence, was very helpful to him, and that he believed she was definitely an asset to MAWSS. She thanked MAWSS and the Board for the support given to her. It has been an experience and a journey that she will never forget. Ms. Reed said she did not retire because she was ready; she retired due to her work related injury and her body would not allow her to continue to be a High Quality worker in the field. She thanked MAWSS and the Board for being a part of her 28 year legacy.

Chair Jones said on behalf of the Board, they thank her for her very valuable service to MAWSS, the community, and to the United Way. Mr. Hyland said Ms. Reed has definitely made an impact on this organization and the

**Minutes of the meeting of the Board December 10, 2018, continued**

community, especially through the United Way. She is definitely someone who the folks at United Way still remember and he certainly appreciates all her efforts as well.

The **Minutes of October 24, 2018 and November 5, 2018** were presented for approval. Commissioner Odom moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

**Bids & Purchasing** was next and Mr. Cote reviewed the Bids opened today as follows:

**CH2M 697482 Three Mile Creek Severe Weather Attenuation Tank**

Construction Cost Estimates	Revised
Base Bid	\$18,448,000
Additive Alt. No. 1 – Existing SWAT Refurbishment	\$ 1,005,000
Additive Alt. No. 2 – New SWAT Interior Coating – 12 MG SWAT	\$ 2,868,000
Additive Alt. No. 4 – New Pumping Station Wet Well Interior Coating	<u>\$ 132,000</u>
Total Estimated Construction Cost (1)	\$22,435,000

<u>Bidders</u>	<u>Total Base Bid Amount</u>	<u>Additive Alt. No. 1</u>	<u>Additive Alt. No. 2</u>	<u>Additive Alt. No. 3</u>	<u>Additive Alt. No. 4</u>	<u>Deductive Alt. No. 1</u>	<u>Deductive Alt. No. 2</u>
The Creel Co., Inc.	\$23,075,951.00	\$3,932,013.00	\$1,842,435.00	\$1,558,907.00	\$341,586.00	-\$1,875,806.00	-\$126,492.00
J and P Const.	\$22,910,000.00	\$4,400,000.00	\$1,900,000.00	\$1,600,000.00	\$200,000.00	-\$1,800,000.00	-\$150,000.00
Robert J. Baggett	\$22,464,600.00	\$3,580,000.00	\$1,657,115.00	\$1,387,941.00	\$129,234.00	-\$1,814,000.00	-\$ 60,000.00

This is an approximately \$4 million or 22% increase above the engineers' estimate; therefore, we will revisit the project, reevaluate the cost, and come back with a recommendation.

**V644112, 2019 Annual Plant Maintenance Contract (Rebid)**

<b>Original Project Estimate:</b>		<b>Current Project Estimate:</b>	
Construction:	\$1,000,000.00	Construction:	\$1,100,000.00
Engineering:	\$ 7,000.00	Engineering:	\$ 14,000.00
Total:	\$1,007,000.00	Total:	\$1,114,000.00

<u>Bidders</u>	<u>Total Bid Amount</u>
G. A. West & Company, Inc.	\$1,142,304.16
Robert J. Baggett, Inc.	\$1,224,627.50

Mr. Cote requested that the Director be authorized to award this project upon the recommendation of the consulting engineer and our Supplier Diversity Program Manager. Commissioner Weber moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

**M0042/4784, Perch Creek Emergency Waterline Replacement**

<b>Original Project Estimate:</b>		<b>Current Project Estimate:</b>	
Construction:	\$200,000 - \$250,000	Construction:	\$310,000
Engineering:	\$ 36,000	Engineering:	\$ 52,000
Total Original Estimate:	\$286,000.00	Total Current Estimate:	\$362,000

<u>Bidders</u>	<u>Total Bid Amount</u>
Ballcon, Inc.	\$318,800.00
Construction Labor Services	\$285,963.36
W. R. Mitchell Contracting, Inc.	\$272,425.00

**Minutes of the meeting of the Board December 10, 2018, continued**

Mr. Cote requested that the Director be authorized to award this project upon the recommendation of the consulting engineer and our Supplier Diversity Program Manager. Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Mr. McCrory reviewed Item D as follows:

**Annual Contract IFB 18-041 – HVAC Maintenance Contract (3 bids)** Value - \$114,948  
Low responsive bidder: Air Specialty

Based on staff's recommendation, Commissioner Odom moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

Item E was reviewed by Mr. Cote as follows:

**Sole Source Purchase – ISCO Flow Monitor Area Velocity Modules** Value - \$86,951  
Sole Source Provider: Teledyne Isco, Inc.

Mr. Cote said the reason for the sole source purchase is these are components to be used within an existing network of flow monitors. Based on staff's recommendation, Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Mr. Cote reviewed Item F as follows:

**IFB 18-042 Annual Contract - Polymer for HE Myers (1 bid, 1 N/B)** Value - \$118,000  
Contract period: 12/1/18 – 11/30/19  
Low responsive bidder: Polydyne, Inc.

Based on staff's recommendation, Commissioner Odom moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Item G was reviewed by Mr. McCrory as follows:

**IFB 18-043 Annual Contract No Lead Plumbing Fittings (4 bids)** Value - \$186,000  
Contract period: 12/1/18 – 11/30/19  
Low responsive bidder: Consolidated Pipe

Based on staff's recommendation, Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Mr. Cote reviewed Item H as follows:

**IFB 18-046 Purchase 50 Density Baffles for C. C. Williams (1 bid)** Value - \$53,750  
Low responsible bidder: MFG Industries

Mr. Cote said the Board may recall that he showed photographs in the past of a clarifier where the fiberglass baffles were falling off the walls of the clarifier. Upon inspection of the other three clarifiers, the same problem exists so we're replacing the baffles and we ask the Board to approve this purchase. Based on staff's recommendation, Commissioner Odom moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Mr. Cote then reviewed Item I as follows:

**IFB 18-047 Annual Contract for Polymer at C. C. Williams (1 bid)** Value – \$310,000  
Contract period: 12/1/18 – 11/30/19  
Low responsive bidder: Polydyne, Inc.

**Minutes of the meeting of the Board December 10, 2018, continued**

Mr. Cote said the unit price of the polymer is \$1.12 per pound. Based on staff's recommendation, Commissioner Odom moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Item J was reviewed by Mr. Cote and is entered here:

**IFB 18-048 Purchase of a Belt Filter Press at C. C. Williams (1 bid) Value - \$575,000**  
Low responsive bidder: BDP Industries, Inc.

Mr. Cote said this item is the result of discussions he had previously with the Board in regard to continuing failures of our centrifuges at the Williams WWTP for dewatering. The Board approved with proceeding with the project to purchase a belt filter press so that we could relieve some of the needs at the plant in regard to those failing units. Based on staff's recommendation, Commissioner Drummond moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Item K was reviewed by Mr. Cote and is entered here:

**Sole Source Purchase of SCADA Upgrade Software Value - \$39,479**  
Sole Source Provider: Insource Solutions

Mr. Cote said SCADA is the software we use for communicating from various equipment in the plants and lift stations to the screens so the operators can monitor remotely what is happening within these systems. Based on staff's recommendation, Commissioner Odom moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

**Legal** was next and Attorney Dean said there are two matters to be discussed in **Executive Session**. He stated approximately 10 minutes will be needed. There were no items of **Unfinished Business**. **New Business** was next with **M5712-2652, 2019 Annual Contract for Cleaning & Video of 15"-54" Various Sanitary Sewer Segments** with tabulation of the November 5, 2018 bids and recommendation to award to the low bidder, Smith Industrial Services (SIS) for \$931,000. Based on the engineers' recommendation, Commissioner Odom moved for approval and Commissioner Nichols seconded. The motion carried with the unanimous vote of the Board.

Item B was **USGS Joint Funding Agreement – October 1, 2018-September 30, 2019**. Mr. Cote said this agreement covers the stream gaging of tributaries to Big Creek Lake at Hamilton Creek, Big Creek, and Crooked Creek. This is a partnership that we've been in with USGS for at least two decades. The Board's portion for the annual expense associated with operating these instruments is \$30,230 and USGS will contribute \$12,260. Based on staff's recommendation, Commissioner Drummond moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Item C was **M5712-2642, 2019 Annual Contract for Bypass Pumping** with tabulation of November 5, 2018 bids and recommendation to reject all bids and rebid an alternate contract at a future date. Mr. Billy Wilkerson, McCrory & Williams, said the bids we received were too high and, from their engineering standpoint, they will reevaluate the bypassing system and come back with a different recommendation of how to handle the bypassing. Based on the engineers' recommendation, Commissioner Odom moved for approval and Commissioner Zoghby seconded. The motion carried with the unanimous vote of the Board.

Item D was **2019 Capital Budget – State Revolving Fund Loans**. Mr. Cote said the 2019 Capital Budget includes two State Revolving Fund Loans. We are asking the Board for two things—first of all, the DWSRF loan. The 2019 budget includes \$20 million for completing the AMI project. We understand from ADEM that they prefer we request an **amendment to the \$7.5 million loan** the Board closed on a couple of months ago. First, we ask the Board to approve us applying for that amendment. Once approved by ADEM, that will come back to the Board for approval; once approved by the Board, it will be considered closed. Mr. Cote said this is the Drinking Water SRF only. That's by amendment to the \$7.5 million that we closed on a month or so ago. It requires much less paperwork in the application process and it's his understanding that ADEM would prefer we pursue an amendment

**Minutes of the meeting of the Board December 10, 2018, continued**

vs another application. Chair Jones said the way it appears on the agenda is 2019 Capital Budget – State Revolving Fund Loans. Mr. Cote said that SRF is in the 2019 budget and it's been discussed. Chair Jones asked if Mr. Cote is asking for action to approve the Capital Budget as well as the loans. Mr. Cote said no; just the loans. It's just the application of the amendment. Mr. Zoghby said it doesn't change the dollar amount, the \$7.5 million; it's just how we go about getting what we've already approved, or what we will approve in the budget. Mr. Cote said that is correct. Commissioner Drummond said she understands it will be an amendment to our application and Mr. Cote said that is correct, in lieu of a separate application. Based on staff's recommendation, Commissioner Drummond moved for approval and Commissioner Zoghby seconded.

Commissioner Nichols asked if we've looked to see if financially it would be better for us if we grouped it into kind of a line of credit that Louis Cardinal talked about in the Master Plan Retreat. Mr. Cote said this is something that we would be pursuing under the current interest rate and, as you may recall, we wanted to accelerate the AMI installations because of the increase in revenue that can occur by getting these meters replaced. We haven't looked at it long term as far as the Master Plan is concerned because this is something that we wanted to pursue in the short term which is next year. Mr. Hyland said he thinks the interest rate may have been the same. Commissioner Zoghby asked if we are talking about \$7 million or \$22 million. Mr. Cote said we're talking about \$20 million. The Board closed on a loan with ADEM for DWSRF about two months ago. Mr. McCrory said it was approved in this year's budget, 2018. Last year, we asked for \$7.5 million; \$5 million would go to AMI and \$2.5 million for the tainter gates. What we're asking now is, we have \$20 million in the current 2019 budget for AMI. We are asking to amend the SRF applications. Commissioner Zoghby said so the \$20 million that you talked about to accelerate the AMI is in this 2019 budget. Mr. Cote said that is correct. Chair Jones asked if we have a motion and a second. Commissioner Drummond said she had moved for approval. Commissioner Zoghby said he takes back his second. Commissioner Drummond said she would still make the motion for approval and Commissioner Odom seconded. Chair Jones said it's been moved and properly seconded that the Board approve the amendment for the Drinking Water SRF. The motion then carried with the unanimous vote of the Board.

Mr. Cote said for the Clean Water SRF, the 2019 budget includes a \$10 million CWSRF. We are asking the Board to approve a **pre-application for the \$10 million**. This is not an amendment to an existing loan. This is a new pre-application process. Again, this is what ADEM has requested in regard to that loan. Chair Jones said staff is asking the Board to approve a pre-application and Mr. Cote said yes. Based on staff's recommendation, Commissioner Weber moved for approval and Commissioner Drummond seconded. Commissioner Zoghby said this is in the 2019 budget and Mr. Cote said yes. Commissioner Zoghby said this is another \$10 million and Mr. Cote said yes. Commissioner Zoghby said when we say it's in the 2019 budget, we mean that during 2019, we expect to apply for, get the loan, and spend the funds. Mr. Hyland said he thinks it will be very late in the year. Mr. McCrory said we won't spend all of the AMI funds during 2019; it will roll to 2020. Commissioner Zoghby said that's getting to the point of his question. We're approving the budget. It's got dollars coming and going and we're approving now \$17 million worth of loans and we say it's in the budget. Does the budget show all these funds coming in and then some of them going out? What portion of this debt that we're approving is actually in the 2019 budget? Mr. McCrory asked Comptroller Dedra Cassidey how it was booked. Ms. Cassidey said we have a portion for the accrued interest expense in the budget for the 4<sup>th</sup> quarter of next year. Commissioner Zoghby said it's really an addition in debt and it's going to affect more than just 2019. When we say we're going to do this, it's going to affect several future years. He said he's trying to understand the process so that when we approve these loans, we think through it down the future too, not just some small effect that may happen next year. It kind of makes you feel like it's in the budget and we're seeing all the ins and outs of it but, frankly, it's got a longer term effect to it when it's debt like this. Mr. Cote agreed. The motion then carried with the unanimous vote of the Board.

Item E was **2019 Budget for Approval**. Mr. Hyland said he requests the Board approve the 2019 Budget as discussed in the pre-meeting and shown on page 84 of your agenda package. Based on staff's recommendation, Commissioner Nichols moved for approval and Commissioner Odom seconded. Commissioner Drummond said she knows this budget is needed because we have to safeguard the waters of MAWSS and she knows our staff does a good job but as the young lady stood here earlier, she really hopes this Board would look favorably on the COLA for retirees. The Board talked about this in our budget meeting and she respects the Board's wishes. There are some seniors outside of MAWSS who have given diligently for many years to make the system what it is today. They're

**Minutes of the meeting of the Board December 10, 2018, continued**

hurting because they can't get a COLA and she really thinks we need to look favorably in the future on that. The motion then carried with the unanimous vote of the Board.

Mr. Hyland said Item F is **M5712-2656, Sollie Road Emergency 12" Waterline Replacement – Subcontractor for Approval**. A-Long Boring submitted a request to add W. R. Mitchell Contractor, a MAWSS certified DBE, to as a subcontractor to assist them with the completion of the Sollie Road Emergency Waterline Replacement. McCrory Williams recommends approval and staff recommends approval. Based on staff's recommendation, Commissioner Odom moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board.

Mr. Cote said there is another late agenda item as he mentioned in today's pre-meeting, the **Overlook Road Emergency Waterline Repair**. Staff requests that the Board approve CLS in a force account for an amount not to exceed \$23,115. Based on staff's recommendation, Commissioner Weber moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Mr. Hyland said we have a request concerning the possible purchase of property around **Big Creek Lake** but that will need to be discussed in **Executive Session**.

Items presented to the Board for **Information Only** were:

- A. **2017 Annual Contract Inspection of Depressed/Siphon Sewers (M5712-2601)**  
Contract extension period: 1/1/19 – 12/31/19 Value - \$45,000  
Current contract holder: Smith Industrial Services
- B. **Access Road Annual Contract 2018 (M5712-2614)**  
Contract extension period: 1/1/19 – 12/31/19  
Value – 2019 proposed Capital Budget amount of \$1,000,000  
Current contract holder: James H. Adams & Son Construction Co.
- C. **2018 Annual Contract for Cleaning & Video Inspection of Various Sanitary Sewer Segments (M5712-2621)**  
Value – 2019 proposed O & M Budget amount of \$730,000  
Contract extension period: 1/1/19 – 12/31/19  
Current contract holder: Smith Industrial Services
- D. **Ext. 2 Annual Contract MAWSS 16021 – Liquid Oxygen**  
Contract extension period: 1/1/19 – 12/31/19 Est. Value - \$45,000  
Current contract holder: Airgas
- E. **Ext. 1, MAWSS 17012 Annual Contract – Mowing and Grounds**  
Contract extension period: 1/1/19 – 12/31/19 Value - \$274,738.28  
Current contract holders:  
Complete Management, All Phase Properties, Southern Outdoor Maintenance Plus, and Chad's Landscaping
- F. **Ext. 1, Contract MAWSS 18001 – Rotary Kiln Lime**  
Contract extension period: 2/1/19 – 1/31/20 Est. Value - \$180,000  
Current contract holder: Cheney Lime
- G. **Ext. 1, MAWSS 18004 Annual Contract – Mowing and Grounds Maintenance Zone 11 Johnson Rd, Zone 16 LS & OSTFs and Zone 17 Easements & Lots**  
Contract extension period: 2/1/19 – 1/31/20 Value - \$45,880  
Current contract holder: Courtney's Lawn Care
- H. **Sole Source Purchase of a Flygt Volute for Halls Mill LS** Value - \$17,263  
Sole Source Provider: Jim House & Associates
- I. **Liquid Calcium Nitrate 2017 Annual Contract (M5712-2592)**  
Contract extension period: 1/1/19 – 12/31/19  
Value – 2019 proposed O & M Budget amount of \$250,000  
Current contract holder: Evoqua Water Technologies, LLC
- J. **IFB 18-049 Annual Contract Tapping Sleeves (3 bids, 2 N/Q)** Value - \$25,000  
Contract period: 12/1/18 – 11/30/19

**Minutes of the meeting of the Board December 10, 2018, continued**

Low responsive bidder: Core & Main

- K. **M5712-2602, Mobile to Spanish Fort Waterline Replacement and Upgrades Part A**, with underrun Change Order #2 (Final) in the amount of \$47,313.32 (1.54% of original \$3,071,089.41 contract) resulting in a revised \$3,023,776.09 contract.
- L. **M5712-2656, Sollie Road Emergency 12" Waterline Replacement**, with tabulation of the November 19, 2018 bids and recommendation to award to the low bidder, A-Long Boring, Inc., for \$230,320. (Confirmation of Director's Award)
- M. **McCrary & Williams Project Status Report** – November 30, 2018
- N. **Sensitive Positions**
- O. **Property Disclosures**
  - 1. Key 835902 and 707480 - Deed
  - 2. Key 414000 – Easement
- P. **In-Kind & Contributions Request**
  - 1. Council Traditional School – Partners in Education

At 2:45 p.m. Commissioner Drummond moved to adjourn and reconvene in Executive Session. Commissioner Odom seconded and the motion then carried with the unanimous vote of the Board.

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At 2:58 p.m., the meeting reconvened. Chair Jones had left the meeting during the Executive Session and Acting Chair Nichols presided. Commissioner Weber made a motion to move forward with the acquisition of the property as recommended by the Director. Commissioner Drummond seconded and the motion then carried with the unanimous vote of the Board.

There being no further business to come before the Board, at 3 p.m., the meeting was adjourned. The next regular meeting is scheduled for Monday, January 7, 2019 at 2 p.m.



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Walter Bell, Secretary-Treasurer