

BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA
December 16, 2019

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 2:00 p.m. at MAWSS' Park Forest Plaza.

PRESENT:

Mr. Kenneth Nichols, Chair
Mr. Walter Bell, Vice Chair
Ms. Sheri N. Weber, Secretary-Treasurer
Mr. Maynard V. Odom, Commissioner
Mr. Samuel L. Jones, Commissioner
Mr. Thomas Zoghby, Commissioner
Ms. Barbara Drummond, Commissioner

Mr. Charles E. Hyland, Jr., Director
Mr. Douglas L. Cote, Assistant Director
Mr. Bud McCrory, Assistant Director
Mr. Bradley Dean, Attorney

Chair Nichols called the meeting to order and stated that as we come to the last Board Meeting of 2019, he would like to take a minute and ask everyone to think about what this time of the year means. For many of us in this room it means time with friends and family and most of us are very fortunate to have that time but we should take a moment and think about those that are not as fortunate. This can be a time of sadness and sorrow; not having the means to give or reflecting on friends and family that are no longer with us. Returning home with family this past weekend, Chair Nichols said he witnessed the aftermath of a fatal accident on I-65 and he would like to remind everyone to do your part by making sure you are wearing your seatbelt, being mindful of consumption at parties and of course paying attention to the road and not your cell phone while operating a vehicle. Keep those that are less fortunate in your minds and if you can, give a gift to those that may not be as fortunate as we are.

There were no **Committee Reports**. **Visitors** was next and Mr. Hyland read the following **Resolutions for Retirees** into record:

RESOLUTION

WHEREAS, MS. ANGELIA BURKE CHAVERS, Office Assistant II, began her employment with the Board of Water and Sewer Commissioners on October 18, 1987, as a classified employee, and has worked continuously since; and

WHEREAS, she served the System faithfully for over 32 years, performing her duties with the highest quality, working in a cooperative spirit with her fellow employees, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE that **MS. ANGELIA BURKE CHAVERS**, whose retirement was effective December 1, 2019, be recognized and commended for her years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

ADOPTED this 16th day of December 2019.

Mr. Hyland said Mrs. Chavers has worked in a number of different departments which included Customer Service for quite some time, also the Accounting Department and most recently she worked in the Human Resources Department. As the resolution says, she has definitely performed her duties faithfully over the years and we certainly appreciate all the work she has done for this organization, but we also hope that she enjoys a long, healthy and happy retirement.

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Next, Mr. Hyland read the following into record:

RESOLUTION

WHEREAS, MR. JOSEPH P. JAMES, Public Service Worker II, Central Services began his employment with the Board of Water and Sewer Commissioners on November 29, 1993, as a hourly employee, became classified on October 4, 1994, and has worked continuously since; and

WHEREAS, he served the System faithfully for over 26 years, performing his duties with the highest quality, working in a cooperative spirit with his fellow employees, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE that **MR. JOSEPH P. JAMES,** whose retirement was effective December 1, 2019, be recognized and commended for his years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

ADOPTED this 16th day of December 2019.

Mr. Hyland said Mr. James started working at the Saraland Pumping Station. He then began working in the Meter Reading Department and Installations and Disconnections. Recently he moved into Central Services and worked in the Warehouse. He was a very dedicated employee and helpful to everyone that he came into contact with and we certainly will miss him but we also wish him a very long, healthy and happy retirement.

Next, Mr. Hyland read the following into record:

RESOLUTION

WHEREAS, MS. NANETTE ST. LAURENT, Office Assistant II, began her employment with the Board of Water and Sewer Commissioners on July 1, 2000, as a classified employee, and has worked continuously since; and

WHEREAS, she served the System faithfully for over 19 years, performing her duties with the highest quality, working in a cooperative spirit with her fellow employees, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE that **MS. NANETTE ST. LAURENT,** whose retirement was effective December 1, 2019, be recognized and commended for her years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

ADOPTED this 16th day of December 2019.

Ms. St. Laurent was present and Mr. Hyland said she worked in a number of different areas, she worked in Customer Service and when he moved to Water and Sewer Administrator and was over Central Services, she began working for him in that department. Most recently she has worked at the Myers Water Filtration Plant. She has done many things to help this organization and to help him personally over the years. Of those things, two achievements stand out because they were beneficial to MAWSS. One was she helped set up the Facilities Management Department that we did not have and spent a lot of time working with all of the different facilities to ensure that we met their needs. It was a chore because we started it from scratch and she was very instrumental in making sure that it moved forward. The second achievement was that she was responsible for Record Retention and Destruction.

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We were good at retaining records, but Ms. St. Laurent got very involved and made sure that we met all of the state requirements and she took a personal interest in ownership and making sure that we did it properly. She had to work with many different departments to accomplish that task and both of those tasks really helped this company. As stated before, she has helped him in many ways in regards to the Central Services Department and he appreciates what she has done for him and also for MAWSS and our customers. We certainly will miss her but we hope that she will have a very long, healthy and happy retirement. Mr. Hyland asked Ms. St. Laurent to come forward so that she could be presented with her Resolution. Chair Nichols said on behalf of the Board and all of the staff we appreciate all of her years of service and also hope that she has a happy and healthy retirement.

The **Minutes of November 4, 2019** were presented for approval and the Recording Secretary stated to the accuracy. Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Bids and Purchasing was next and Mr. Cote reviewed the following:

Item 4A M5712-2650 McCrory & Williams Eslava Creek 48” Force Main Replacement Phase III 1-A Broad Street to Baker Street

Original Estimates:		Current Estimates:	
Construction:	\$3,900,000.00	Construction:	\$3,900,000.00
Engineering:	\$ <u>400,000.00</u>	Engineering:	\$ <u>400,000.00</u>
Total:	\$4,300,000.00	Total:	\$4,300,000.00

Mr. Cote said we had three bidders and the apparent low bidder was Hemphill Construction Company, Inc. in the amount of \$2,766,615.00 and we ask the Board to authorize the Director to award this project. Commissioner Odom moved for approval and Commissioner Zoghby seconded. The motion then carried with the unanimous vote of the Board.

Item 4B MM395044DR Dog River Lift Station Relocation

Engineer’s Construction Estimate: \$800,119.31

Mr. Cote said we had three bidders and the apparent low bidder was W. R. Mitchell Contractors Inc. in the amount of \$998,800.00. Commissioner Odom moved for approval and Commissioner Drummond seconded; Mr. Cote interjected that this item was not for approval, it will be brought back at the next Board Meeting.

Item 4C AL 19109 1500 Azalea Road Emergency Sewer Replacement

Engineer’s Construction Estimate: \$100,000.00

Mr. Cote said we had two bidders and the apparent low bidder was W. R. Mitchell Contractors Inc. in the amount of \$125, 641.00 and we ask that the Director be authorized to award the project. Commissioner Odom moved for approval and Commissioner Drummond seconded. Commissioner Bell questioned the amount of the bid Mr. Cote quoted. Mr. Cote answered \$125,641.00 and both Commissioner Weber and Commissioner Bell said that amount was for the Construction Labor Services, Inc. bid. Mr. Cote said to let him confirm that and then stated he stands corrected and that yes W. R. Mitchell Contractors Inc. bid the amount of \$106,930.00 and we ask the Board to authorize the Director to award the project in that amount. The motion then carried with the unanimous vote of the Board.

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Item 4D GMC CMOB190336 Halls Mill and Eslava Creek Lift Stations Valve Replacement

Original Estimates:		Current Estimates:	
Construction:	\$543,400.00	Construction:	\$543,400.00
Engineering:	<u>\$ 81,613.00</u>	Engineering:	<u>\$ 81,613.00</u>
Total	\$625,013.00	Total	\$625,013.00

Mr. Cote said we had two bidders and the apparent low bidder was W. R. Mitchell Contractors Inc. in the amount of \$410,000.00 and we ask the Board to authorize the Director to award the project. Commissioner Odom moved for approval and Commissioner Jones seconded. The motion then carried with the unanimous vote of the Board.

Item 4E HDR 10164554 Stickney WTP Finished Water Piping Improvements

Original Estimates:		Current Estimates:	
Construction:	\$546,000.00	Construction:	\$546,000.00
Engineering:	<u>\$ 76,750.00</u>	Engineering:	<u>\$ 76,750.00</u>
Total	\$622,750.00	Total	\$622,750.00

Mr. Cote said we had two bidders and the apparent low bidder was CLS, Inc. in the amount of \$1,292,295.00; we note that the bid amount was more than double the amount of the engineer's estimate therefore we will not ask for a Directors Award. We will come back to the Board at the next meeting and see what we can explain about why the price is so high.

Item 4F was reviewed by Mr. McCrory and is entered here:

IFB 19-043 Annual Contract – Security Guard Service

Contract Period: 1/1/20-12/31/20
Supplier: King Security Service
2020 Value: \$106,022.88
2019 Value: \$91,728

Mr. McCrory said that we had four bidders for our Shelton Beach Facility and King Security Service was our low bidder in the value of \$106,022.88. Commissioner Drummond moved for approval but she said she has a question. Commissioner Odom seconded. Commissioner Drummond asked why the price doubled from 2019 to 2020 and Mr. McCrory answered that there was an increase from \$10.50 per hour to \$12.07 per hour. The value for 2019 was \$91,000 and we went to \$106,000. Commissioner Drummond asked if this was just for one facility and Mr. McCrory answered that it was just for Shelton Beach. Commissioner Odom said this was for the uniformed police officer, correct? Commissioner Drummond said no, and that is her other question, will we still be utilizing the uniformed police officers? Mr. McCrory responded this is for the security officer that maintains the front gate at the Shelton Beach Maintenance Facility. We will still be using uniformed police officers here at the Moffett Road Facility and at our Springhill Facility. The motion then carried with the unanimous vote of the Board.

Item 4G was reviewed by Mr. Cote and is entered here:

IFB 19-044 Annual Contract for Liquid Oxygen

Contract Period: 1/1/20-12/31/20
Supplier: Matheson Tri-Gas, Inc.
2020 Est Value: \$69,000
2019 Est Value: \$45,000

Mr. Cote said we ask the Board to approve the annual contract for Liquid Oxygen, we had two bidders and the low bidder was Matheson Tri-Gas, Inc. in the amount of \$69,000 for one year during the period of January 1, 2020

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through December 31, 2020. Commissioner Odom moved for approval and Commissioner Jones seconded. The motion then carried with the unanimous vote of the Board.

Item 4H was reviewed by Mr. Cote and is entered here:

IFB 19-049 Purchase of 16" Valves for Wright Smith WWTP

Supplier: Consolidated Pipe

Value: \$38,700

He asked the Board to approve the purchase of 16" valves for the Wright Smith Water Treatment Plant which are to replace old valves at the plant. The supplier is Consolidated Pipe and we ask the Board to award in the amount of \$38,700. Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Item 4I was reviewed by Mr. Butt and is entered here:

Annual Service Agreement for enQuesta Programs 2020

Contract Period: 1/1/20-12/31/20

Supplier: Systems & Software

2020 Value: \$226,274.20

2019 Value: \$220,845.00

Mr. Butt said this is for our customer information system support which is supplied by the Harris Company *{this is the parent company of Systems & Software as stated on the Agenda}* in the value of \$226,274.20 and he recommends that the Board approve this annual maintenance and support contract in that amount. Commissioner Odom moved for approval and Commissioner Drummond seconded. Commissioner Bell asked if this is done on a three year basis or just the one year and Mr. Butt responded that it is for just an annual contract. The motion then carried with the unanimous vote of the Board.

Item 4J Service Agreement for Mimecast Anti-Spam and Anti-Virus Protection 2020

Contract Period 12/31/19-12/31/20

Supplier: MCG Business Solutions

2020 Value: \$30,448.80

2019 Value: \$30,448.80

Mr. Butt said this item is for the annual maintenance for our email filtering system that protects us from any malicious ware or any viruses that can come through email. The annual amount is \$30,448.80 and the supplier is MCG Business Solutions; he recommends that the Board approve the annual contract in that amount. Commissioner Drummond moved for approval and Commissioner Jones seconded. The motion then carried with the unanimous vote of the Board.

Item 4K Sole Source Purchase to Replace Board Room Mic System

Supplier: Atlantic Video

Est Value: \$38,921.64

Mr. Butt explained that this is to replace the microphone system that is currently being used in the Board Room. We utilize a wireless microphone system on a public frequency band that has been purchased by a seller to a communication company. We have to get off of that band and in order to do that we have to change and re-install the back end of the infrastructure that will support our communication structure. All of these links are on that public frequency that was purchased by the seller to a communication company. We have to purchase all the parts and pieces to make it work on a separate public frequency band and in order to do that we have to replace the entire

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system which will be done at the cost of \$38,921.64. The reason it is sole source is because the only supplier that installed the initial system is well aware of how the system works and they are the ones that brought this to his attention. Mr. Butt did not realize that if we do not change this by a certain date in 2020, MAWSS will be fined by the FCC. Commissioner Odom moved for approval. Commissioner Bell asked how much is the fine and Mr. Butt responded that he did not ask the supplier, but he recommends to the Board that we go ahead and change the microphone system in the amount of \$38,921.64. Commissioner Zoghby seconded and Commissioner Drummond asked if we knew at the time of purchase that this would happen, did we have knowledge of this? Mr. Butt said there are a certain number of public bands that are available based on the FCC's list and you can utilize them as you want to for public use but there isn't a guarantee that when any private or public company will buy that particular band and ban you off. You may have noticed at the last several meetings, there has been a little screeching noise; that's because when they are testing that band and they will steal the band from whoever is using it and that is where the screeching noise comes in.

Mr. Butt continued and said that he inquired about the noise and his group started researching it and found out that the band had been purchased by a seller of a communication company and they were going to cut over to that band and ban everyone else using it for public use. Commissioner Odom asked if bands were expensive and Mr. Butt responded that you have several bands and frequencies that are available for public use. They are very expensive sometimes having to pay from a multi-million to billion dollar range for usage. Commissioner Zoghby asked if we were just talking about the system in this room right here, we can't just pay \$40,000 for something and then own it? Mr. Butt said yes we are talking about the system in this room and because of the nature [Commissioner Zoghby said that was fine, he has already covered it]. Commissioner Drummond asked how often do the bands change or get sold to other companies? Will we be facing this again next year? Mr. Butt responded that he is not sure if we will be facing this again or not, but this particular frequency was purchased and he does not know the reason behind it. There were no further questions and the motion then carried with the unanimous vote of the Board.

Item 4L State Contract MA 999 1600000087 – Purchase FortiSIEM Solution
Supplier: Carousel Industries
Value: \$68,612.37

Mr. Butt said this item is a network monitoring tool for all of our new infrastructure that we have installed here at MAWSS so that we are able to audit and monitor each packet that will get transmitted over the networks. If there is any malware or intruders that are trying to take over the network we will monitor that and be able to block it immediately. He recommends to the Board that we purchase this in the amount of \$68,612.37 and it is a State Contract purchase. Commissioner Drummond moved for approval and Commissioner Zoghby seconded. The motion then carried with the unanimous vote of the Board.

Mr. Cote reviewed the next item and it is entered here:

Item 4M Co-op Purchase of Two (2) VAC-CON Combination Jet/Vacuum Sewer Cleaners
Supplier: Vac-Con, Inc.
Value: \$719,556

He said these are the trucks that we use to clean the sanitary sewers and the combined cost of the units is \$719,556. Commissioner Odom moved for approval and Commissioner Bell seconded. The motion then carried with the unanimous vote of the Board.

Item 4N Co-op Purchase of an EH Wachs Standard LX Maintenance Trailer
Supplier: National Auto Fleet Group
Value: \$64,903

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Mr. Cote said we ask the Board to approve this purchase which is a trailer that contains a tank, vacuum system and an automated valve operating machine for the purpose of cleaning out valve boxes and exercising and operating valves; especially our large valves that have quite a few turns. Commissioner Odom moved for approval and Commissioner Weber seconded. Commissioner Bell asked if we have used this type of equipment before and Mr. Cote responded that we have used something similar, at one time we used a valve operator that worked off the back of a pickup truck but it did not have a vacuum system and when you open up a valve box you can imagine that it is filled with soil and leaves and things of that nature that have to be cleaned out before you can get the valve key on the valve. This system will allow us to do that much easier and quicker than it is currently done. The motion then carried with the unanimous vote of the Board.

Legal was next and Attorney Dean said there are a few legal matters that are appropriate to be discussed in **Executive Session**. Approximately 30 minutes will be needed. Chair Nichols said there are six items that need to be discussed. There were no items of **Unfinished Business**.

New Business was next and they are as follows:

- Item 7A Facilities for Acceptance**
1. Snow Road Professional Business Park Water and Sewer Facilities
Value: \$106,520.17
 2. Kings Branch Subdivision – Phase II, Unit 3 Water and Sewer Facilities
Value: \$128,161

Mr. Russell said there are two requests for facility acceptance for the Board's consideration today. The first request is for the water and sewer facilities serving Snow Road Professional Business Park. This development is 1000' south of Airport Boulevard on the east side of Snow Road; the value of the water facilities is \$64,875.59 and the value of the sewer facilities is \$41,644.58. The total value of the facilities recommended for acceptance is \$106,520.17. MAWSS staff has reviewed the facilities and recommend its acceptance. Commissioner Drummond moved for approval and Commissioner Odom seconded. Chair Nichols asked if we can do Items 1 and 2 together and Mr. Russell said he believes you can.

The second request is for water and sewer facilities acceptance for Kings Branch Subdivision Phase II, Unit 3. This is a 32 lot development north of Moffett Road and just east of Schillinger Road. The value of the water facilities is \$81,811 and the value of the sewer facilities is \$46,350. The total value of the facilities recommended for acceptance is \$128,161. MAWSS staff has reviewed the facilities and recommend its acceptance. Commissioner Odom moved for approval and Commissioner Drummond seconded. Commissioner Bell said there is already a motion on the floor and Chair Nichols said we are doing the two items together. The motion then carried with the unanimous vote of the Board.

- Item 7B Proposed Changes to Policy and Procedure Manual**
Section 2.2 Classes of Water/Wastewater Service
Section 2.10 Commercial Water Only Service

Mr. McCrory said at the October 2019 meeting we introduced changes to Policies 2.2 and 2.10 as far as our deduct meters and giving MAWSS the ability to regulate the use of those deduct meters in the policy. We advertised the changes and did not receive any questions or comments and we ask the Board to approve the changes to Policy 2.2 and Policy 2.10. Commissioner Weber moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board.

Mr. McCrory continued and said as discussed in his Assistant Directors report, we ask the Board to approve **Item 7C Policy HR 19-03 MAWSS Attendance Policy** changes. Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board

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Item 7D Policy 98-02 Education Policy –also discussed in the Assistant Directors report, Mr. McCrory asked that the Board approve changes to the Education Policy. Commissioner Odom moved for approval and Commissioner Bell said he would second with a question. In the policy, do you just have to have a passing grade to get fully reimbursed? Mr. McCrory said he believes it is a ‘C’ average. Commissioner Bell continued and asked if Mr. McCrory could look at the policy and say if you get an ‘A’ you get 100%, if you earn a ‘B’ you get...to somewhat give people an incentive to not just get a passing grade and possibly do the best out of the course. Mr. McCrory said he will put something together and bring it back to the HR Committee and before our next meeting we will discuss it.

Commissioner Odom said he has a lot of compassion for ‘C’ students. Commissioner Drummond asked the number of employees that participate in the program now and Mr. McCrory said we have four employees that are taking advantage of the program at this time. Commissioner Drummond questioned four out of three hundred plus employees? A motion and a second was still on the floor and Commissioner Bell said he would like to see the policy come back unless there is some sort of urgent or critical nature for it to be approved today. Mr. McCrory said no, they just reviewed the policy and noticed the changes to the expenses and that is why it was brought to the Board today. Commissioner Bell said he will withdraw his second and Commissioner Odom said he will withdraw his motion. Chair Nichols said Item 7D will be brought back. Commissioner Jones said the policy now states that anyone with a ‘C’ average qualifies for reimbursement and Mrs. King asked if she could clarify that for the Board. The ‘C’ average is for employees that are in Undergraduate programs; Graduate programs must have a ‘B’ average. Commissioner Jones said his point is that whether you make a ‘B’ or a ‘C’, the cost is the same. Commissioner Bell said he thinks it would change the motivation in some people.

Commissioner Jones said you have four people out of four hundred and that particular policy probably encouraged them to go. He continued that he understands Commissioner Bell’s point but he doesn’t want to get to the point where we discourage people from using the program. Mr. McCrory said he will recommend to the Board that he will work with the HR Committee and put a couple of things together to see if they agree and then bring it back to the Board. Commissioner Zoghby said he realizes this is for college, but do we give people assistance for other types of work training that is just not for going to get a college degree? Does our educational assistance program help people in other kinds of courses and training that are more trade related that will more than likely be applicable to what they do for MAWSS? Mr. McCrory said we do pay for certifications for certain requirements. Commissioner Zoghby said there is appropriate education that better fits people and college is not always the answer for everybody. Sometimes people come out with a lot of student debt and a college degree that doesn’t do anything for them. That is their decision when they do that but hopefully there are other types of education that we assist with.

Commissioner Jones said he thinks that is a true statement and he would think that someone who can get a plumbers license would benefit from assistance, they would have to go to school to get the certification.

Item 7E CMOB160039 Three Mile Creek Sewer Trunk Upgrades Additional Subcontractors for Approval

Ms. Denise King addressed the Board and said that the contractor for the Three Mile Creek Sewer Trunk Upgrade has submitted four additional subcontractors to utilize on the project and she would like to request approval for those four additional subs. Commissioner Odom moved for approval and Commissioner Weber seconded. The motion then carried with the unanimous vote of the Board.

Item 7F M5712-2313 Sewer and Water Improvements for Briley Street, Collins Street & Emogene Street with tabulation of November 4, 2019 bids and recommendation to award to the low bidder, Nordan Contracting Co., in the amount of \$1,717,808

Mr. Wilkerson said at the November 4, 2019 Board Meeting, bids were taken on the Sewer and Water Improvements for Briley Street, Collins Street and Emogene Street and the apparent low bidder was Norton Contracting Company in the amount of \$1,717,808 and we are recommending approval. Commissioner Drummond

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moved for approval and Commissioner Zoghby seconded. The motion then carried with the unanimous vote of the Board.

Mr. Cote reviewed the next item and it is entered here:

Item 7G **M5712-2607 Annual Contract for Hauling and Disposal of Treatment Plant Biosolids**
Spending Authority for 2019
Supplier: Denali Water Solutions
Amt: \$850,000

He said we ask the Board to authorize expenditure in the amount of \$850,000 for the year of 2019 and the supplier performing the work is Denali Water Solutions. Commissioner Odom moved for approval, Commissioner Bell questioned 2019? Mr. Cote said that is correct. Commissioner Odom repeated his motion for approval and Commissioner Bell seconded. Commissioner Jones asked if this was for 2020 and Mr. Cote said that the reason for 2019 is that there was an error in that the memo requesting approval of an extension of the annual contract did not get into the agenda. We also had some emergency work when our centrifuges were down and we had to bring in a belt filter press and process sludge so that we could continue to process sludge and comply with the regulatory requirements. There were also some remaining portions of the year for hauling that we needed to cover so we are asking for 2019 because of that error. Commissioner Jones asked what is going to be done about 2020 and Mr. Cote responded that we have 2020 in the Information Items like we normally do the request or the information regarding the extension of that contract. That is what was missed in 2019. The motion then carried with the unanimous vote of the Board.

Item 7H **M5712-2665 Odor Control Contract for Lift Stations Liquid Calcium Nitrate 2020 Annual Contract**
Supplier: Evoqua
Recommendation to award the Contract in the amount of \$358,040 but limit spending authority to \$300,000 unless additional spending authority is approved by the Board

Mr. Wilkerson reviewed this item and said it has to do with the annual contract for your odor and corrosion control chemicals and utilize liquid calcium nitrate and these are proprietary items, sole source items and we are recommending the award of this annual contract to Evoqua Water Technologies in the amount of \$358,040 and based on what he understands, the budget for the year will be limited to \$300,000. Commissioner Odom moved for approval and Commissioner Drummond seconded. Mr. Cote said just to clarify, we are asking the Board to approve that in the amount of the budget which is \$300,000. The motion then carried with the unanimous vote of the Board.

Mr. Hyland asked that **Item 7I** **M5712-2676 2020 Annual Contract for Replacement of Private Sanitary Sewer Laterals** and **Item 7J** **M5712-2677 2020 Annual Contract for Roadway Bores** be held over to Executive Session.

Mr. Cote reviewed **Item 7K** **MM 398476 Eslava Creek Lift Station Bar Screen Replacement Forthcoming Change Order for Extensive Rehabilitation of Wet Well** and said this item refers to the presentation that Mr. Dan Keck of Mott McDonald gave the Board at the pre-meeting in regards to the rehabilitation of the wet well where he gave a recommendation to the Board. We ask the Board to approve the change order in an amount not to exceed \$700,000 for that project and should we find that additional funds are needed we will come back to the Board and ask for additional authority. Commissioner Odom moved for approval and Commissioner Bell seconded. The motion then carried with the unanimous vote of the Board.

Mr. Hyland reviewed **Item 7L** **2020 Budget for Approval** and said he would like to ask the Board to approve the budget for 2020 with rate structure change and capital improvement fee and 3% sewer increase as described in the pre-meeting today. Commissioner Odom moved for approval and Commissioner Bell seconded. Commissioner Bell said that he noticed we have a substantial amount of investment revenue over 2019, interest rates are going down? We have \$375,000 for 2019 and \$650,000 for 2020, are we going to do something with the investments? Mr. McCrory said we are going to follow our same investment policy with rates and of course we can adjust the

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amount as needed in an annual year. We run everything as far as investments go by the Finance Committee for discussion.

Commissioner Bell said he is not sure what the actual amount was for 2019 but with our policies and rates that we have been following all year doesn't seem as though they are going to move up in the next three to six months and he is wondering how we are going to almost double our revenue with the circumstances. Mrs. Cassidey said the investment income this year for 2019 has been much higher than the budgeted amount and that is what we base 2020 on. The motion then carried at a vote of six to one, Commissioner Drummond said no when Chair Nichols asked if there were any opposed.

Items presented to the Board for **Information Only** were:

- A. Ext 1 Contract MAWSS 19001 – Manhole Frames, Covers and Risers
Contract Period: 2/1/20-1/31/21
Supplier: AL Pipe/Port City Pipe
2020 Est Value: \$155,000
2019 Est Value: \$130,000
- B. Ext 1 Annual Contract MAWSS 19003 Bypass Pump Rental
Contract Period: 2/1/20-1/31/21
Supplier: Hydra Service
Rental Limit: \$50,000
- C. Ext 1 Annual Contract RFP 19-001 Big Creek Lake Water Quality Monitoring Program
Contract Period: 1/1/20-12/31/20
Supplier: RDH Environmental
2020 Value: \$41,814
2019 Value: \$41,814
- D. Ext 2 Annual Contract MAWSS 18001 – Rotary Kiln Lime
Contract Period: 2/1/20-1/31/21
Supplier: Cheney Lime & Cement
2020 Est Value: \$215,000
2019 Est Value: \$180,000
- E. IFB 19-045 Purchase of a Wide Format Printer
Supplier: DEX Imaging
Value: \$20,950
- F. IFB 19-046 Window Replacement at Big Creek Lake
Supplier: Mobile Glass
Value: \$19,900
- G. IFB 19-047 Purchase of a Dump Truck Body
Supplier: Warren, Inc.
Value: \$17,300
- H. Service Agreement for Malwarebytes Endpoint Security 2020
Contract Period: 1/1/20-12/31/22
Supplier: MCG Business Solutions
2020 Value: \$15,530
2019 Value: \$14,345

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- I. Change Order to IFB 17-044 DWSRF – Water Meters
Supplier: Core & Main
Original Estimated Annual Value: \$6,128,733
Estimated Annual Change (+50%): \$3,064,367
New Estimated Annual Value: \$9,193,100

- J. Change Order to V644123 SRF Water Meter Replacement Installation
Phase 2 (Rebid)
Supplier: Core & Main
Original Estimated Annual Value: \$2,509,105
Estimated Annual Change (+50%): \$1,254,553
New Estimated Annual Value: \$3,763,658

- K. Change Order to KRONOS Time Clock System
Supplier: KRONOS
Original Contract Value: \$36,150
Change Order Value 6% Increase: \$2,160
New Contract Value: \$38,310

- L. Annual Support for Kronos Time Clock System 2020
Contract Period: 2/8/20-2/7/21
Supplier: Kronos, Inc.
Value: \$19,524.20

- M. M5712-2607 Annual Contract for Hauling and Disposal of Treatment Plant Biosolids
Renewal/Funding Authorization for 2020
Contract Extension 3rd and Final Year
Supplier: Denali Water Solutions Amt: \$560,000

- N. M5712-2614 Access Road Annual Contract 2018
Contract Extension 3rd Year
Supplier: James H. Adams & Son Construction Company
Amt: \$980,000

- O. M5712-2621 2018 Annual Contract for Cleaning & Video Inspection of Various Sanitary Sewer Segments
Contract Extension 3rd and Final Year
Supplier: SIS Amt: \$730,000

- P. M5712-2638 2019 Annual Contract for Painting
Contract Extension 1st
Supplier: Melvin Pierce Painting Amt: \$126,070

- Q. M5712-2650
CWSRF Contract 48” Force Main from Eslava Lift Station to Williams WWTF, Phase 3-1A Materials
November 19, 2019 tabulation of bids and recommendation to award to the Low Bidder: Empire Pipe &
Supply Amt: \$1,178,221.75
(Confirmation of Directors Award)

- R. M5712-2652 2019 Annual Contract for Cleaning and Video Inspection of Large Diameter Sewers
Contract Extension 2nd
Supplier: SIS Amt: \$730,000

Minutes of the meeting of the Board December 16, 2019, continued

- S. M5712-2672 Saint Francis Street Emergency Sewer Line and Water Line Replacement Change Order 1 (Final)
Contract Amount: \$166,745
Change Order Amount: (\$24.75)
Total Contract Amount: \$166,720.25
Percent of Contract Amount: (0.01%)

- T. V644112 2019 Annual Plant Maintenance Contract
Contract Extension 1st
Supplier: G. A. West Amt: \$790,000

- U. V1025605 2019 Annual Electrical Maintenance Contract
Contract Extension 1st
Supplier: A & B Electric Co. Amt: \$217,500

- V. Disclosure of Property Purchases
 1. Key No. 1019258 Easement Robin Hood LLC
 2. Key No. 2502394 Real Property Joseph Thrash
 3. Key No. 945204 Easement D.N.J. Corporation

- W. Sensitive Positions

- X. GMC Project Status Report October 2019

- Y. HDR Project Status Report October 2019

- Z. Jacobs Project Status Report November 2019

- AA. MW Project Status Report October and November 2019

Mr. Hyland said he would like to thank the Board, our consultants, vendors, contractors and especially our MAWSS employees for all of their efforts through this year, he appreciates all the work everybody has done and he looks forward to working with everyone in 2020 and he hopes everyone has a very happy holiday season. Chair Nichols said on that note, he would like to second Mr. Hyland's thoughts and on behalf of the Board he appreciates everything everyone has done throughout the year and he wishes everyone a safe and wonderful Merry Christmas and a Happy New Year and we will see you in 2020.

There being no further business to come before the Board, at 3:05 p.m., Commissioner Odom moved to adjourn and reconvene in **Executive Session**. Commissioner Weber seconded and the motion then carried with the unanimous vote of the Board.

At 4:00 p.m., the meeting reconvened. Commissioner Odom moved to go back into regular session, Commissioner Drummond seconded and the motion then carried with the unanimous vote of the Board present.

Mr. Cote said Item 7I is the **2020 Annual Contract for the Replacement of Private Sanitary Sewer Laterals**. We had one bidder on the project, which is DOT Construction Services in the amount of \$143,265 and in accordance with our attorney's recommendation we ask that the Board consider this contractor not responsible and that we reject this bid and rebid the project. Commissioner Odom moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board present.

Minutes of the meeting of the Board December 16, 2019, continued

Mr. Cote continued and said Item 7J is the **2020 Annual Contract for Roadway Bores**. We had three bidders on this project, Hughes Plumbing and Utility Contractors was the low bidder with the amount of \$224,375; however they are considered not a responsible bidder and we ask the Board in accordance with our attorney's recommendation to award the project to A-long Boring, Inc. in the amount of \$259,660. Commissioner Odom moved for approval and Commissioner Weber seconded. The motion then carried with the unanimous vote of the Board present.

There being no further business to come before the Board at 4:04 p.m., Commissioner Drummond moved to adjourn and Commissioner Odom seconded. Attorney Dean interjected and said he would like to ask the Board to move to grant him the authority as discussed in the Executive Session. Commissioner Drummond moved for approval and Commissioner Odom seconded. The motion then carried with the unanimous vote of the Board present.

Commissioner Odom moved for adjournment at 4:05 p.m. and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board present.

The next regular meeting is scheduled for Monday, January 6, 2020 at 2 p.m.



Sheri N. Weber, Secretary-Treasurer