

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA  
December 6, 2021**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 1:30 p.m. at MAWSS' Park Forest Plaza.

**PRESENT:**

Mr. Walter Bell, Chair

Ms. Sheri N. Weber, Vice Chair

Mr. Thomas Zoghby, Secretary-Treasurer

Ms. Barbara Drummond, Commissioner

Mr. Kenneth Nichols, Commissioner

Ms. Maria Gonzalez, Commissioner

Mr. Bud McCrory, Jr., Director

Mr. Bradley Dean, Attorney

Mr. Douglas L. Cote

Mrs. Calressia Clark

Mr. Daryl Russell

**ABSENT:**

Mr. Raymond L. Bell, Jr., Commissioner

Ms. Fatima Washington

Chair W. Bell called the meeting to order and shared a passage from the Maxwell Leadership Bible. **Committee Reports** was next and Mr. McCrory spoke on the **External Affairs Committee** meeting, held on December 2, 2021. The committee discussed inter-governmental relations, upcoming meetings with the City Council and State Representatives and public relations needs. The committee is moving forward and anticipating new endeavors.

**Minutes of the meeting of the Board December 6, 2021**

**Visitors** was next and Mr. McCrory read the following Resolutions for Retiree into record:

**WHEREAS, MS. PATRICIA RICHEY**, Public Service Worker II, began her employment with the Board of Water and Sewer Commissioners on March 14, 1998, as a classified employee, and has worked continuously since; and

**WHEREAS**, she served the System faithfully for over 23 years, performing her duties with the highest quality, working in a cooperative spirit with her fellow employees, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE** that **MS. PATRICIA RICHEY**, whose retirement was effective December 1, 2021, be recognized and commended for her years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

**ADOPTED this 6th Day of December, 2021.**

Mr. McCrory stated that Ms. Richey began her employment as a Water Service Worker I and was promoted to Water Service Worker II in the Meter Reading Department in January 2000. Her supervisor shared that she was a very proficient employee and performed her duties extremely well. In August 2014, she was transferred to the Installations and Disconnections Department and conducted meter testing until she reached retirement. She was always willing to assist others and we wish her well in her retirement.

Mr. McCrory continued:

**WHEREAS, MRS. DEDRA CASSIDEY**, Comptroller, began her employment with the Board of Water and Sewer Commissioners on April 21, 2001, as a classified employee, and has worked continuously since; and

**WHEREAS**, she served the System faithfully for over 20 years, performing her duties with the highest quality, working in a cooperative spirit with her fellow employees, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE CITY OF MOBILE** that **MRS. DEDRA CASSIDEY**, whose retirement was effective December 1, 2021, be recognized and commended for her years of service to the Board of Water and Sewer Commissioners of the City of Mobile and to the citizens of Mobile.

**ADOPTED this 6th Day of December, 2021.**

Mrs. Cassidey has worked alongside many of us, including the Board and it has been a great pleasure to work with her for a number of years. She always presented an affable demeanor and willingness to help. Mrs. Cassidey is one of the hardest workers at MAWSS. She worked long hours, including weekends to ensure items were completed and the financial records of the organization were in order. As a valued member of our staff, she will be missed and we wish her a happy retirement.

Mrs. Cassidey was present and came forward to address the Board. She extended a thank you to the Board and to staff. Working at MAWSS for over twenty years has been wonderful and she is proud to have worked at MAWSS and been a part of this organization. It means the world to her and although she will miss everyone, she is expecting a grandbaby and is looking forward to spending time with the new arrival.

Chair W. Bell said the organization's finances are most important to achieve clean drinking water and the Board certainly appreciates all of the work she has done in her position in maintaining the finances and all that comes with that responsibility. The Board thanks Mrs. Cassidey, commends her for her service and may God bless you in your retirement.

**Minutes of the meeting of the Board December 6, 2021**

Chair W. Bell presented the **Consent Agenda Items** for approval, and they are as follows:

**Item 3 Consent Agenda**

- A. IFB 21-042 Annual Contract – Liquid Aluminum Sulfate  
Supplier: Southern Ionics  
Contract Period: 12/1/21-11/30/22  
2022 Est Annual Value: \$1,059,561  
2021 Est Value: \$705,000
  
- B. IFB 21-043 Annual Contract – Hydrofluorosilicic Acid (Fluoride)  
Supplier: Pencco, Inc.  
Contract Period: 12/1/21-11/30/22  
2022 Est Value: \$102,000  
2021 Est Value: \$66,500
  
- C. IFB 21-046 Annual Contract – Polymer for CC Williams  
Supplier: Polydyne, Inc.  
Contract Period: 12/1/21-11/30/22  
2022 Est Value: \$200,000  
2021 Est Value: \$310,000
  
- D. IFB 21-047 Annual Contract – Polymer for HE Myers WTP  
Supplier: Polydyne, Inc.  
Contract Period: 1/1/22-12/31/22  
2022 Est Value: \$120,000  
2021 Est Value: \$118,000
  
- E. IFB 21-049 MAWSS Park Forest Parking Area Light Bulbs Replacement  
Supplier: Franklin Electric  
Value: \$69,850
  
- F. IFB 21-051 Roof Replacements at Big Creek Pumping Station  
Supplier: E Cornell Malone Corp  
Value: \$238,064
  
- G. IFB 21-053 Annual Contract – Mission ARC Couplings (REBID)  
Supplier: Consolidated Pipe  
Contract Period: 1/1/22-12/31/22  
2022 Est Value: \$74,000  
2021 Est Value: \$100,000
  
- H. IFB 21-054 Annual Contract – No Lead Brass Plumbing Fittings (REBID)  
Supplier: Consolidated Pipe  
Contract Period: 1/1/22-12/31/22  
2022 Est Value: \$231,000  
2021 Est Value: \$186,000
  
- I. Professional Service – Big Creek Lake Water Quality Monitoring 2022  
Supplier: Barry A. Vittor & Associates  
Contract Period: 1/1/22-12/31/22  
Value: \$38,785.60

## Minutes of the meeting of the Board December 6, 2021

- J. Sole Source Purchase of two (2) Sensus M400B Base Stations  
Supplier: Core & Main  
Value: \$58,800
  
- K. Annual Support Agreement for UPS Systems at MAWSS 2021-2022  
Supplier: Joe Powell & Associates  
Contract Period: 11/1/21-10/31/22  
2022 Value: \$46,203.00  
2021 Value: \$44,424.74
  
- L. Annual Service Agreements for enQuesta Programs 2022  
Supplier: Systems & Software  
Contract Period: 1/1/22-12/31/22  
2022 Value: \$326,811.36  
2021 Value: \$254,501.08
  
- M. Annual Subscription Fee for EAM Enterprise Edition 2022  
Supplier: Hexagon  
Contract Period: 11/18/21-11/17/22  
Value: \$98,154
  
- N. Service Agreement for Mimecast Anti-Spam and Anti-Virus Protection  
Supplier: MCG Business Solutions  
Contract Period: 1/1/22-1/1/23  
2022 Value: \$30,448.80  
2021 Value: \$30,448.80
  
- O. Service Agreement for Flow Monitors 2022  
Supplier: ADS  
Contract Period: 8/31/21-12/31/22  
2022 Est Value: \$53,304  
2021 Est Value: \$0
  
- P. Co-op Purchase of a 2022 Ford F-350, XL, 2 WD, Regular Cab for Easement Maintenance  
Supplier: National Auto Fleet Group  
Value: \$35,520.49
  
- Q. Co-op Purchase of a 2023 Freightliner M2106 Crew Truck with Duramag Service Body to Replace Truck 218  
Supplier: National Auto Fleet Group  
Value: \$130,930
  
- R. Co-op Purchase of a 2023 Freightliner M2106 Crew Truck with Duramag Service Body  
Supplier: National Auto Fleet Group  
Value: \$130,930
  
- S. Co-op Purchase of a 2022 Ford F-150 Pickup Truck Fleet Vehicle  
Supplier: National Auto Fleet Group  
Value: \$28,237.44
  
- T. Co-op Purchase of a 2023 Dump Truck for W/S Installations and Repair  
Supplier: National Auto Fleet Group  
Value: \$121,401.40

**Minutes of the meeting of the Board December 6, 2021**

- U. McCrory & Williams Project No. M5712-2714 2022 Annual Contract for Cured-In-Place Pipe Sewer Rehabilitation with tabulation of October 4, 2021 bids and recommendation to award to S & P Liner, LLC in the amount of \$996,750.
- V. Volkert Project No. 1025610 Augusta Lift Station Force Main with tabulation of November 1, 2021 bids and recommendation to award to Underground, Inc. in the amount of \$1,004,245.
- W. Volkert Project No. 1025620 2021 Annual Electrical Maintenance Contract with tabulation of November 1, 2021 bids and recommendation to award to A & B Electric Company in the amount of \$268,757.
- X. Volkert Project No. 1025621 2021 Annual Plant Maintenance Contract with tabulation of November 1, 2021 bids and recommendation to award to G.A. West & Company, Inc. in the amount of \$1,214,305.91.

Chair W. Bell said there are several contracts on the Consent Agenda that had only one bidder. He has spoken with Mr. McCrory and Mr. Wilkerson about it and it was explained that the reason is because of the current industry challenges which include labor and supply shortages.

Commissioner Nichols questioned *Item 3L Annual Service Agreements for enQuesta Programs 2022*; he asked staff to explain the increase in the dollar amount of the contract from 2021. Mr. Harper approached the Board and stated the increase is actually an augmentation to consolidate to a calendar year renewal time frame. This contract was previously renewed at different intervals throughout the year on a trimester or quarterly basis. When staff went to the Cloud Solutions, we had a credit on file which was used for a portion of the contract. Systems & Software suggested, in order to help with our time and billing process, to transition to a calendar year renewal term. The IT Department will be moving all of the billing intervals to a January 1-December 31 billing cycle.

As to fluidity with the costs for next year, it should be true to form with the services recently added [*Cloud Services*]. As referenced during the September 13, 2021 meeting of the Board, the missing item is the content of billable items attributed to the customization of the Version 6 Upgrade for a separate segment due to become active later this year. The 2022 Value: \$326,811.36 should be in line with the next cycle.

Commissioner Drummond asked in regards to *Item 3X Volkert Project No. 1025621 2021 Annual Plant Maintenance Contract*, was there only one bidder for this contract? Mr. Miller replied yes, that is correct. The contract covers all of MAWSS' plants, task orders will be assigned and there was only one bidder. As to receiving only one bidder, this contract has been in place for approximately fifteen years and there are only a handful of companies in the area that can fulfill the requirements as needed. The company also has to be local due to the on call nature of the contract. The referenced contract is not sole source, other contractors have cycled through and it is unknown if they were uninterested in pursuing the contract once again, but they did not submit a bid.

Commissioner Nichols moved for approval of the **Consent Agenda** and Commissioner Zoghby seconded. The motion then carried with the unanimous vote of the Board present.

The **Minutes of November 1, 2021** were presented for approval. Commissioner Drummond moved for approval and Commissioner Zoghby seconded. The motion then carried with the unanimous vote of the Board present.

**Item 5A McCrory & Williams Project No. M5712-2721 2022 Annual Contract for Cleaning and Video of 15" through 54" Various Sanitary Sewer Segments**

Original Estimate:		Current Estimate:	
Construction:	\$ 993,000.00	Construction:	\$ 993,000.00
Engineering:	\$ 7,000.00	Engineering:	\$ 7,000.00
Total Original Estimate:	\$1,000,000.00	Total Current Estimate:	\$1,000,000.00

## Minutes of the meeting of the Board December 6, 2021

Mr. Cote stated there was one bidder for this project and the engineers estimate was \$993,000.00. Smith Industrial Services submitted a bid in the amount of \$1,082,000.00.

**Legal** was next and Attorney Dean said there is one matter appropriate for discussion in an Executive Session.

There were no items of **Unfinished Business**.

**New Business** was next and they are as follows:

**Item 8A            Mobile County Reimbursable Agreements – Mobile County Project No. MCR-2012-001 (Grade, Drain, Base, Pave and Bridge) Tanner Williams Road (from Snow Road to Zeigler Blvd.)**

Mr. Russell addressed the Board and stated the total amount requested for reimbursement, which includes water and sewer service relocation, is \$940,035.66. The project was initiated in 2015 and staff currently has \$205,000.00 budgeted for the project. The amount presented for approval today represents the final construction plans estimate for the relocation of water and sewer. Staff reviewed the estimated quantities, finds them to be in order and recommend Board approval of the agreement with the remaining balance funded in the 2023 budget. The project has not bid at this time, completion of the project is anticipated in the second quarter of 2023 at which time the County will require payment. Commissioner Drummond moved for approval with a question and Commissioner Weber seconded.

Commissioner Drummond questioned the funding for the project; will the additional monies be placed in the 2023 Capital Budget, and if so, can staff clarify the increase in the amount requested for reimbursement? Mr. Russell responded yes, that is correct, the additional funding will be budgeted in the 2023 Capital Budget. In regards to the increase, the startup of the project, funded in 2015, was *not* an estimate of the *total* costs of the project. In 2015, not all of the items needing relocation would have been known and the plans were not developed.

Commissioner Nichols asked if this was the full cost of the utility relocation. Mr. Russell replied that this amount is MAWSS' portion. Unless it is in a dedicated MAWSS easement, for County work, we are required to relocate the service at our costs. The motion then carried with the unanimous vote of the Board present.

**Item 8B            Facilities for Acceptance: King's Branch – Phase 2 (Unit 4) Water and Sewer Facilities**

Mr. Russell continued and presented this item to the Board for acceptance. The unit contains 40 lots and is located within King's Branch Subdivision, which lies north of Moffett Road on Meadow Lane. The total value is \$199,230.00. Staff has reviewed the facilities and required documentation for acceptance and find them to be in order. Commissioner Drummond moved for approval with a question and Commissioner Zoghby seconded.

Commissioner Drummond asked if this request completes the King's Branch Subdivision, and if so, will MAWSS have all of the services? Mr. Russell responded and said this is all that has been presented for acceptance and he believes there are still some lots remaining to be developed. The motion then carried with the unanimous vote of the Board present.

**Item 8C            Proposed Amendments to MAWSS Funds Investment Policy**

Mr. Shepard addressed the Board to present the proposed amendments to the policy to the Board for approval. At the September 13, 2021 Finance/Risk Management Committee meeting it was discussed and recommended that the following changes be implemented to the MAWSS Investment Funds Policy:

- Addition of PNC as a Financial Institution to invest with
- Maturity (no more than 50% of the portfolio may be invested beyond 24 months and the weighted average maturity of the portfolio is not to exceed 36 months)
- Default Risk (no more than 5% of the overall portfolio may be invested in securities of a single issuer except for securities of the U.S. Treasury and no

## **Minutes of the meeting of the Board December 6, 2021**

more than 25% of the portfolio may be invested in any one category of securities, except for securities of the U.S. Treasury)

- Liquidity (at least 25% of the overall portfolio shall be invested in overnight instruments or in marketable securities which can be converted to cash within one day)

Commissioner Zoghby moved for approval and Commissioner Nichols seconded. Chair W. Bell questioned the short term on maturities, as he understands, these are based on fixed instruments. Mr. Shepard replied and said we don't want to have all the funds tied up past a certain amount of time where we are unable to liquidate.

Commissioner Zoghby said the overall duration is 36 months which he feels is appropriate for these short term funds. The motion then carried with the unanimous vote of the Board present.

### **Item 8D            2022 Budget for Approval**

Mr. McCrory addressed the Board and said as of December 1, 2021, staff has received no comments or questions in regards to the proposed 2022 Budget. A Public Hearing was held on December 2, 2021 and the transcript from the hearing was emailed to the Board on December 3, 2021. Staff asks the Board for approval of the 2022 Budget as presented. We will review the budget on a quarterly basis with the Finance/Risk Management Committee as stated in the supporting memo.

Commissioner Zoghby moved for approval and Commissioner Nichols seconded. The motion then carried with the unanimous vote of the Board present.

### **Item 8E            Report from Nominating Committee – Election of Board Officers**

*January 2022 – December 2022*

Chair W. Bell asked the nominating committee to give their report. Commissioner Nichols said the nominating committee met and they recommend the following slate of officers for 2022: Chair, Commissioner Sheri Weber, Vice-Chair, Commissioner Thomas Zoghby, and Secretary-Treasurer, Commissioner R. Bell.

Commissioner Nichols continued and shared with all present that this will be Chair W. Bell's last Board meeting, as he will be stepping down after today. He has been an exceptional member of this Board and in his service as Chair. A consummate professional, we appreciate his knowledge and all of the ideas he has brought to the Board. It has been a pleasure working alongside him and we wish him well in this next chapter.

Mr. McCrory stated that he is thankful for all he has learned from Chair W. Bell as he stepped into his position as Director. Commissioner Zoghby also thanked Chair W. Bell and said he is not only leaving the organization in a better place but also in how the Board functions as a whole.

Chair W. Bell thanked all of the Commissioners and staff for their kind words and stated that it has been a pleasure to serve this organization.

Commissioner Drummond moved for approval and Commissioner Gonzalez seconded. The motion then carried with the unanimous vote of the Board present.

### **Item 9   Information Only**

- A. Co-op Purchase of Twelve (12) Husqvarna Floor Saws  
Supplier: National IPA  
Value: \$22,140

**Minutes of the meeting of the Board December 6, 2021**

- B. Emergency Replacement of Automatic Transfer Switch at Shelton Beach Road Facility  
Supplier: TAW Power Systems  
PO#123812  
Value: \$17,347.36
- C. Ext 1 Annual Contract MAWSS 21001 – Rotary Kiln Lime  
**Year Two**  
Supplier: Cheney Lime & Cement  
Contract Period: 2/1/22-1/31/23  
2022 Est Value: \$180,000  
2021 Est Value: \$160,000
- D. Ext 1 MAWSS 21002 Annual Contract – Mowing and Grounds Maintenance Zones 1 - Zone 17 (All Zones)  
**Year Two**  
Supplier: Courtney's Lawn Care  
Invasive Management  
Contract Period: 2/1/22-1/31/23  
2022 Est Value: \$327,000.00  
2021 Est Value: \$191,211.78
- E. Ext 2 for Annual Contract MAWSS 19017 – Liquid Oxygen  
**Third and Final Year**  
Supplier: Matheson Trigas, Inc.  
Contract Period: 1/1/22-12/31/22  
2022 Est Value: \$57,000  
2021 Est Value: \$61,600
- F. HDR Project No. 10170707 Myers WTP Solids Handling Improvements  
[Confirmation of Directors Award]  
Low Bidder: Max Foote Construction  
Amount: \$8,268,700
- G. McCrory & Williams Project No. M5712-2677 2020 Annual Contract for Roadway Bores  
**(Third and Final Year)**  
Contract Value: \$259,660
- H. McCrory & Williams Project No. M5712-2692 2021 Annual Contract for Manhole Frame & Cover Replacement  
**(Second Year)**  
Contract Value: \$143,857.50
- I. McCrory & Williams Project No. M5712-2693 2021 Annual Contract for Street and Sidewalk Repairs  
**(Second Year)**  
Contract Value: \$1,947,730
- J. McCrory & Williams Project No. M5712-2694 2021 Annual Contract for Cured-In-Place Pipe Rehabilitation of the Public Portion of Sanitary Sewer Laterals  
**(Second Year)**  
Contract Value: \$297,025
- K. McCrory & Williams Project No. M5712-2695B 2021 Annual Contract for Manhole Rehabilitation Schedule 1 & 3  
**(Second Year)**  
Contract Value: \$447,100



**Minutes of the meeting of the Board December 6, 2021**

- L. McCrory & Williams Project No. M5712-2696 2021 Annual Contract for Cured-In-Place Pipe Rehabilitation of Large Diameter Sanitary Sewer Mains  
**(Second Year)**  
Contract Value: \$2,757,200
  
- M. McCrory & Williams Project No. M5712-2697 2021 Annual Contract to Install and Replace Sewer Laterals and Related Sewer Mains w/Right-of-Ways  
**(Second Year)**  
Contract Value: \$699,360
  
- N. McCrory & Williams Project No. M5712-2703 2021 Annual Contract for Cleaning & Video Inspection of Various Sanitary Sewer Segments (Small Diameter)  
**(Second Year)**  
Contract Value: \$650,000
  
- O. Disclosure of Property Purchase:
  - 1. Mobile County Key No. 355573
  
- P. Consultant Project Status Reports  
*October 2021*
  - 1. Asarisi & Associates, LLC
  - 2. CERM (No Active Projects)
  - 3. Constantine Engineering
  - 4. Dewberry
  - 5. Driven Engineering, Inc.
  - 6. GMC
  - 7. HDR
  - 8. Isaiah Engineering, Inc.
  - 9. Jacobs
  - 10. McCrory Williams
  - 11. Mobile Group, Inc.
  - 12. Mott McDonald
  - 13. Neel Schaffer, Inc.
  - 14. Stantec
  - 15. Volkert, Inc.

There being no further business to come before the Board at 2:05 p.m., Commissioner Drummond moved to adjourn into **Executive Session**. Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

The next regular meeting is scheduled for January 10, 2022 at 1:30 p.m.



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Thomas Zoghby, Secretary-Treasurer