

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA  
February 5, 2024**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 1:30 p.m. at MAWSS' Park Forest Plaza.

**PRESENT:**

Mr. Raymond L. Bell, Jr., Chair  
Mr. Thomas Zoghby, Vice Chair  
Mr. John C. Williams, Secretary-Treasurer  
Ms. Barbara Drummond, Commissioner  
Ms. Maria Gonzalez, Commissioner  
Ms. Linda St. John, Commissioner  
Mr. Jay W. Weber, Commissioner

Mr. Bud McCrory, Jr., Director  
Mr. Bradley Dean, Attorney  
Mr. Douglas L. Cote  
Ms. Calressia Clark  
Mr. Daryl Russell  
Ms. Fatima Washington

Chair Bell called the meeting to order and Commissioner Drummond gave the invocation.

There were no **Committee Reports** or **Visitors** requesting an audience with the Board.

Mr. McCrory extended warm wishes and congratulations to **MR. BERNARD GREEN**, Lift Station Mechanic, on his retirement after 22 years of loyal, dedicated service.

## Minutes of the meeting of the Board February 5, 2024

Chair Bell presented the **Consent Agenda Items** for approval, and they are as follows:

### **Item 4 Consent Agenda**

Bids and Purchasing

- A. Additional Licenses for Annual Software Subscription for EAM Essentials
- B. IFB 24-001 Annual Contract – Sulfur Dioxide
- C. HDR Project No. 10199152 Stickney WTP Building Replacements & Electrical Upgrades *Change Order No. 15*
- D. Jacobs Project No. D3226100 C.C. Williams WWTP Dewatering and Other Improvements Project Change Order No. 1

Commissioner Zoghby requested *Consent Agenda Item 4D* be removed for discussion. Commissioner Drummond moved for approval of **Consent Agenda Items A, B and C**. Commissioner Gonzalez seconded and the motion to approve Consent Agenda Items A, B and C carried with the unanimous vote of the Board.

Commissioner Zoghby continued and questioned the Change Order amount and reasoning for *Item 4D*. Mr. Cote replied and stated there is new SCADA equipment for this project with the addition of new RTU-4 (*remote terminal/telemetry unit*) equipment. This is a microprocessor-based electronic device used in industrial control systems (ICS) to connect various hardware to distributed control systems (DCS) or supervisory control and data acquisition (SCADA).

Commissioner Zoghby then moved for approval of *Consent Agenda Item D*; Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board.

Mr. McCrory approached the Board with a detailed **presentation** of the *Year in Review 2023*. Items reviewed, challenges outlined and efforts showcased (*as the organization moves forward*) are as follows:

- Senior Executive Staff (valued achievements and support)
- Strategic Plan – Vision 2026
  - Operational Efficiency, Effectiveness, & Sustainability
  - Customer Satisfaction
  - Employee Engagement / Development
  - Fiscal Sustainability

Mr. McCrory concluded the presentation thanking the Board and Staff for all they do as we continue the motto of “*One Team, One Goal*”.

The **Minutes of January 8, 2024** were presented for approval. Commissioner Zoghby moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

**Bid Openings** were next, Mr. Cote read the bid tabs as follows:

### **Item 6A GMC Project No. CMOB190299 Eslava Creek Trunk Sewer Upgrades**

The engineers estimate for this project is \$24,565,000; there were two bidders, the apparent low bidder is Hemphill Construction Company, Inc. in the amount of \$22,431,318. Staff will bring this item back to the Board at a later date.

### **Item 6B Isaiah Engineering Inc. Project No. IEMA WSS-0105 Big Creek Lake Boom Project (REBID)**

The engineers estimate for this project is \$611,201.50; there were three bidders, the apparent low bidder is The Creel Company, Inc. in the amount of \$431,412. Staff will bring this item back to the Board at a later date.

### **Item 6C Jacobs Project No. D3424000 Nortons Lane SWAT and Lift Station**

The engineers estimate for this project is \$35,000,000; there was one bidder, Robert J. Baggett in the amount of \$33,864,207. Staff will bring this item back to the Board at a later date.

**Minutes of the meeting of the Board February 5, 2024**

**Legal** was next and Attorney Dean stated there are three matters appropriate for discussion in an Executive Session.

There were no items of **Unfinished Business**.

**New Business** was next and they are as follows:

**Item 9A Proposed Amendment to HR 19-03 MAWSS Attendance Policy**

*Rescind Policies:*

- i. HR 97-02 Overtime Pay / Compensatory Time Accrual*
- ii. HR 19-01 Standby Policy*
- iii. HR 09-05 Time Clock Policy*


Ms. Washington presented the proposed amendment to MAWSS Attendance Policy HR 19-03 and rescission of MAWSS Policies HR 97-02, HR 19-01 and HR 09-05 for approval as reviewed by the Human Resources Committee. Commissioner Williams moved for approval and Commissioner Zoghby seconded. The motion then carried with the unanimous vote of the Board.

**Item 10 Information Only Items:**

- A. IFB 24-002 Turbine Pump Repair for Wright Smith WWTP
- B. IFB 24-003 Boat House and Pier Installation for Big Creek Lake
- C. Annual Service Agreement for Mimecast Anti-Spam and Anti-Virus Protection 2024
- D. Ext 1 Annual Contract MAWSS 23006 – Tapping Saddles, Clamps & Couplings (**YEAR 2**)
- E. Ext 1 Annual Contract MAWSS 23008 – Tapping Sleeves (**YEAR 2**)
- F. Ext 2 Annual Contract MAWSS 22005 – One Gallon Grease Containers with Lids (**YEAR 3**)
- G. Professional Service – Implementation & Purchase of Three (3) Trihedral VT Scada Licenses
- H. HDR Project No. 10170707 Myers WTP Solids Handling Improvements *Change Order #2*
- I. McCrory & Williams Project No. M5712-2735 North McGregor Avenue Water Relocation *Change Order #1 FINAL SUMMARY*
- J. McCrory & Williams Project No. M5712-2750 U.S. 90 Sanitary Sewer Main Line Pipe Bursting *Change Order #1 FINAL SUMMARY*
- K. Jacobs Project No. D3226100 C.C. Williams WWTP Dewatering and Other Improvements Project Owner's Allocation Allowance No. 5
- L. Disclosure of Property Purchase (s): Key No (s): 2028282, 2670292, 943457
- M. Consultant Project Status Reports – *December 2023*

There being no further business to come before the Board at 2:10 p.m., Commissioner Zoghby moved to adjourn the meeting and enter into Executive Session; Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board.

The next regular meeting is scheduled for March 4, 2024 at 1:30 p.m.

  
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John C. Williams, Secretary-Treasurer