

BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA
June 5, 2023

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 1:30 p.m. at MAWSS' Park Forest Plaza.

PRESENT:

Mr. Thomas Zoghby, Chair	Mr. Bud McCrory, Jr., Director
Mr. Raymond L. Bell, Jr., Vice Chair	Mr. Bradley Dean, Attorney
Ms. Maria Gonzalez, Secretary-Treasurer	Mr. Douglas L. Cote
Ms. Barbara Drummond, Commissioner	Ms. Calressia Clark
Ms. Linda St. John, Commissioner	Mr. Daryl Russell
Mr. Jay W. Weber, Commissioner	Ms. Fatima Washington
Mr. John C. Williams, Commissioner	

Chair Zoghby called the meeting to order and Commissioner Williams gave the invocation.

There were no **Committee Reports** or **Visitors**.

Mr. McCrory extended warm wishes and congratulations to **MS. SHARON A. REED**, Water Service Supervisor I, on her retirement after 46 years of service.

Chair Zoghby presented the **Consent Agenda Items** for approval, and they are as follows:

Item 4 Consent Agenda

Bids and Purchasing

- A. IFB 23-026 Annual Contract for Aggregates – Various Size Limestone
- B. Budget Increase Request for Annual Contract MAWSS 22023 for Powder Activated Carbon (PAC)
- C. GMC Project No. AMOB210099 EMA Building Conversion to MAWSS Laboratory, Pretreatment & EOC (Change Order #3-6)
- D. McCrory & Williams Project No. M5712-2750 U.S. 90 Sanitary Sewer Main Line Pipe Bursting

Commissioner Bell moved for approval of the **Consent Agenda**; Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board.

Ms. Washington approached the Board with a presentation detailing recent updates and advancements that have been implemented in order to enhance customer experience.

- Springhill Payment Facility has been permanently closed as of March 31, 2023
- Retail Cash Payments (RCP) – bar code retrieval can be made from the MAWSS water bill and online
- Accepted Payment Locations from anywhere in the U.S. (72,000 retailers)
- MAWSS Water Bill has been updated and streamlined for easier comprehension/better graphics
- Updated MAWSS website www.mawss.com is scheduled to go-live on June 15, 2023

She concluded her presentation and stated more features, including CHATnow are scheduled for late fall 2023.

The **Minutes of May 1, 2023** were presented for approval. Commissioner Bell moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

Legal was next and Attorney Dean stated there are two matters appropriate for discussion in an Executive Session.

There were no items of **Unfinished Business**.

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New Business was next and they are as follows:

***Late Agenda Item**

There are *two pumps* at the *Stickney WWTP* which service the Hillcrest Road area and have been in service for more than 35 years. The pumps have been placed for bid with equipment delivery time estimated at 7-9 months. The bid is scheduled for Wednesday, June 7th and the cost of the new pumps is valued at \$175,000 - \$200,000 each.

Staff requests approval of Directors Award authorization once the bids are reviewed in order to expediate the process as one pump has already failed. At this time, the remaining pump is handling service, but replacement of both pumps has been deemed critical due to failure and age. The engineers estimate is \$350,000 - \$400,000 for both pumps; if the bid exceeds that amount, staff will bring the item back to the Board for additional authorization.

Commissioner Bell moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board.

The Board requested Attorney Dean research and provide clarification in regards to proper procedures/rules in regards to notification and addition of late items to the Board agenda.

Item 8A Facilities for Acceptance – Longleaf Gates Phase II Water and Sewer Facilities

Mr. Russell presented this item to the Board for approval. The subdivision is located on the northside of Girby Road and contains 42 lots. Staff has reviewed all documentation and recommend acceptance. Commissioner Bell moved for approval; Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board.

Item 8B Wells Fargo Bank Building Purchase Agreement

As discussed during previous Growth and Development/Infrastructure/Property Committee meetings, Mr. McCrory presented this agreement for approval. The anticipated use of the facility will be for the online correspondence staff, three drive-up kiosks and one walk-up kiosk. Commissioner Drummond moved for approval and Commissioner Bell seconded. The motion then carried with the unanimous vote of the Board.

Item 8C Decentralized Wastewater Treatment Facilities (Hutchens and Snow Road) sale to South Alabama Utilities

As also discussed during previous Growth and Development/Infrastructure/Property Committee meetings, staff requests approval to move forward with the sale of the facilities as noted. Commissioner Williams moved for approval and Commissioner Gonzalez seconded. The motion then carried with the unanimous vote of the Board.

Item 8D Request Approval to Advertise Wholesale Sanitary Sewer Rate

The wholesale sanitary sewer rate is 63% of the current rate as established by the cost of service study. Staff requests approval to advertise for a thirty-day period. Commissioner Bell moved for approval and Commissioner St. John seconded. The motion then carried with the unanimous vote of the Board.

Item 9 Information Only Items:

- A. IFB 23-025 Septic Tank Cleaning – Annual Contract
- B. IFB 23-028 Annual Contract – Hurricane Equipment Rental
- C. IFB 23-029 Annual Contract – Cam Lock Retainer Glands
- D. Annual Subscription of Fleet Management Software
- E. Budget Increase Request for Annual Contract MAWSS 22014 for Lime Slurry
- F. Budget Increase Request for Annual Contract MAWSS 22025 for Soil Materials Schedule A-B

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- G. Call Center Phone System Add-on
- H. Emergency Materials for Eslava Creek Force Main Repair
- I. Ext 1 Annual Contract MAWSS 22017 – Fire Hydrants (**YEAR 2**)
- J. Professional Service – EAM Integration
- K. Sole Source Repair Parts for a Flygt Pump at Virginia St LS154
- L. Sole Source Repair Parts for an Influent Pump at Wright Smith WWTP
- M. HDR Project No. 10358538/DWSRF FS010096-09 Causeway Water Main Replacement – Apalachee and Blakeley River Crossings (*Confirmation of Directors Award*)
- N. McCrory & Williams Project No. M5712-2750 U.S. 90 Sanitary Sewer Main Line Bursting (*Confirmation of Directors Award*)
- O. Jacobs Project No. D3226100 CC Williams WWTP Dewatering & Other Improvements Owner’s Allocation No. 2, 3 & 4
- P. GMC Project No. AMOB210099 EMA Conversion to MAWSS Laboratory, Pretreatment & EOC Owner’s Allowance Allocation #13
- Q. GMC Project No. AMOB210099 EMA Conversion to MAWSS Laboratory, Pretreatment & EOC Owner’s Allowance Allocation #14
- R. GMC Project No. AMOB210099 EMA Conversion to MAWSS Laboratory, Pretreatment & EOC Owner’s Allowance Allocation #15
- S. GMC Project No. AMOB210099 EMA Conversion to MAWSS Laboratory, Pretreatment & EOC Owner’s Allowance Allocation #16
- T. GMC Project No. AMOB210099 EMA Conversion to MAWSS Laboratory, Pretreatment & EOC Owner’s Allowance Allocation #17
- U. GMC Project No. AMOB210099 EMA Conversion to MAWSS Laboratory, Pretreatment & EOC Owner’s Allowance Allocation #18
- V. June 2023 LifeSouth Blood Drive Memo
- W. Disclosure of Property Purchase (s): 959074, 959207, 2268012
- X. Consultant Project Status Reports – *April 2023*

Commissioner Drummond requested the amount of the engineers estimates for *Information Only Item M* and *Item N*. Mr. Lomax responded that the engineers estimate for *Item M* was \$8,529,493 and the engineers estimate for *Item N* was \$400,530.

There being no further business to come before the Board at 2:15 p.m., Commissioner Bell moved to adjourn the regular meeting and enter into **Executive Session**. Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board.

The next regular meeting is scheduled for July 10, 2023 at 1:30 p.m.



Maria Gonzalez, Secretary-Treasurer