

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA**  
**October 9, 2023**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at 1:30 p.m. at MAWSS' Park Forest Plaza.

**PRESENT:**

Mr. Thomas Zoghby, Chair  
Mr. Raymond L. Bell, Jr., Vice Chair  
Ms. Maria Gonzalez, Secretary-Treasurer  
Ms. Barbara Drummond, Commissioner  
Ms. Linda St. John, Commissioner  
Mr. John C. Williams, Commissioner

Mr. Bud McCrory, Jr., Director  
Mr. Bradley Dean, Attorney  
Mr. Douglas L. Cote  
Ms. Calressia Clark  
Mr. Daryl Russell  
Ms. Fatima Washington

**ABSENT:**

Mr. Jay W. Weber, Commissioner

Chair Zoghby called the meeting to order and Commissioner Gonzalez gave the invocation.

**Committee Reports** were next; Chair Zoghby provided a summary on the **Finance / Risk Management Committee Meeting** held on September 27, 2023. The committee reviewed in depth the following topics: 2023 Quarterly Budget Update, 2024 Proposed Operating / Capital Budget (including a Financial Model Review), Proposed Policy and Procedure Manual (Fee) Changes and the Current Investment Update / Financial Advisor RFP.

**Visitors** were in attendance. Mr. McCrory extended warm wishes and congratulations to **MRS. TONI OTTO**, Office Assistant II, on her retirement after 19 years of service.

Chair Zoghby presented the **Consent Agenda Items** for approval, and they are as follows:

**Item 4 Consent Agenda**

Bids and Purchasing

A. Annual Subscription of M3 Enterprise – Test Bench Software

Commissioner Bell moved for approval of the **Consent Agenda** and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board present.

Mr. Russell directed attention to a **presentation** showing the current status and plans moving forward of the *Information Services Department (IT)*. Highlights discussed are below:

- ❖ IT provides services to all areas of MAWSS which include: Administrative Services, Field Operations / Logistics, Finance, Legal and Planning / Marketing Development
- ❖ Maintenance Agreement(s) Budget for 2024 equals \$1,949,511.02
- ❖ MAWSS IT Strategic Plan Update
  - Phase 1 Document IT Framework has been completed
  - Phase 2 Assess IT Business Processes is in review
  - Phase 3 Define Future State and Key Initiatives
  - Phase 4 Develop Key Performance Indicators (KPI's) to measure IT performance
  - Phase 5 Develop IT Master Implementation Plan

The **Minutes of September 11, 2023** were presented for approval. Commissioner Bell moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board present.

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**Bid Openings** were next, Mr. Cote read the bid tabs as follows:

**Item 6A**            **Isaiah Engineering Inc. Project No. IEMAWSS – 0104 Airport Boulevard / Walter Smith Road Force Main (REBID)**

The engineers estimate for this project is \$1,134,612.57; there was one bidder; W. R. Mitchell Contractor in the amount of \$1,353,250. Staff requests approval for a Directors Award after review has been completed by the engineer and DBE Manager. Commissioner Bell moved for approval and Commissioner Drummond seconded. The motion then carried with the unanimous vote of the Board present.

**Item 6B**            **McCrorry & Williams Project No. M5712-2765 2024 Annual Contract for Sewer Line Repairs**

The engineers estimate for this project is \$1,100,000; there were two bidders and the apparent low bidder was Construction Labor Services in the amount of \$797,525. Staff will bring this item back to the Board at a later date.

**Item 6C**            **McCrorry & Williams Project No. M5712-2777 2024 Annual Contract for Manhole Rehabilitation**

The engineers estimate for this project is \$530,000; there was one bidder; Slaughter Construction Company in the amount of \$629,140. Staff will bring this item back to the Board at a later date.

**Item 6D**            **McCrorry & Williams Project No. M5712-2781 2024 Annual Contract for Street & Sidewalk Repairs**

The engineers estimate for this project is \$3,000,000; there were two bidders and the apparent low bidder was Harwell and Company in the amount of \$2,449,940. Staff will bring this item back to the Board at a later date.

**Item 6E**            **McCrorry & Williams Project No. M5712-2782 2024 Annual Contract for Manhole Frame & Cover Replacement**

The engineers estimate for this project is \$175,000; there was one bidder; Harwell and Company in the amount of \$200,267.50. Staff will bring this item back to the Board at a later date.

**Item 6F**            **McCrorry & Williams Project No. M5712-2785 Hauling and Disposal of Treatment Plant Biosolids Annual Contract**

The engineers estimate for this project is \$1,950,000; there was one bidder; Denali Water Solutions in the amount of \$1,843,920. Staff will bring this item back to the Board at a later date.

There were no **Legal** items.

**Unfinished Business** was next and they are as follows:

**Item 8A**            **Property Sale – 1060 Springhill Avenue (former MAWSS Payment Center) to 100 Black Men of Greater Mobile**

Commissioner Drummond moved for approval and Commissioner Bell seconded. The motion then carried with the unanimous vote of the Board present.

There were no items of **New Business**.

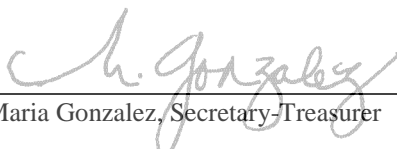
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**Item 10 Information Only Items:**

- A. IFB 23-043 Purchase of a Shallow Water Boat for Big Creek Lake
- B. Annual Support for LogMeIn Central Premier 500 (3 yrs)
- C. Budget Increase Request for Annual Contract MAWSS 22001 for MH Frames/Covers/Risers
- D. Budget Increase Request for Annual Contract MAWSS 23003 for Sulfur Dioxide
- E. Emergency Intermediate Pump Repair for CC Williams WWTP
- F. Ext 1 Annual Contract MAWSS 22031 – Fluoride (**YEAR 2**)
- G. Ext 1 Annual Contract MAWSS 22032 Sale of Scrap Metal (**YEAR 2**)
- H. Ext 1 Annual Contract MAWSS 22034 – Polymer for CC Williams (**YEAR 2**)
- I. Ext 2 Annual Contract MAWSS 21018 – Alum (**YEAR 3**)
- J. Professional Service – Maintenance on PSA Skids
- K. Sole Source Purchase of Twenty (20) ADS Flow Monitor Sensors
- L. Sole Source Repair Parts for Flygt Pump #4 at Virginia St LS154
- M. Sole Source Repair Parts for a Flygt Pump at Giblin Rd. LS91
- N. Jacobs Project No. D3424000 Norton’s Lane Severe Weather Attenuation Tanks and Lift Station
- O. Annual SCADA and PICS Lead Services Agreement Extension (**YEAR 3**)
- P. Annual SCADA OT Management and Support Services Agreement Extension (**YEAR 3**)
- Q. Volkert Contract No. 1025620 Annual Electrical Maintenance Contract (**YEAR 3**)
- R. McCrory & Williams Project No. M5712-2754 Melrose Street Emergency Sewer Repair
- S. Disclosure of Property Purchase: 2023-9-25 Disclosure – Andalucia LLC
- T. Consultant Project Status Reports – *August 2023*

There being no further business to come before the Board at 2:00 p.m., Commissioner Drummond moved to adjourn the meeting; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

The next regular meeting is scheduled for November 13, 2023 at 1:30 p.m.

  
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Maria Gonzalez, Secretary-Treasurer