

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA**  
**December 1, 2025**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at  
1:30 p.m. at MAWSS' Park Forest Plaza.

**PRESENT:**

Ms. Barbara Drummond, Chair  
Ms. Linda St. John, Vice Chair  
Mr. Jay W. Weber, Secretary-Treasurer  
Mr. Thomas Zoghby, Commissioner  
Mr. Raymond L. Bell, Jr., Commissioner  
Ms. Maria Gonzalez, Commissioner  
Mr. John C. Williams, Commissioner

Mr. Bud McCrory, Jr., Director  
Mr. Bradley Dean, Attorney  
Mr. Douglas L. Cote  
Mr. Daryl Russell  
Ms. Calressia Clark  
Ms. Fatima Washington

Chair Drummond called the meeting to order and gave the invocation.

There were no **Committee Reports** or **Visitors** present requesting an audience with the Board.

Mr. McCrory directed attention to the wonderful display of gifts arranged on the right hand side of the Boardroom. *Fostering Together Gulf Coast* (FTGC) is an organization that will serve approximately 582 children (119 foster / adoptive families) this holiday season. Mrs. Clark invited MAWSS employees to partner with FTGC and express their holiday spirit by donating items for distribution. Staff will conduct one last drop off on Wednesday, December 3<sup>rd</sup> before delivery to Fostering Together Gulf Coast. The Board appreciates all who have participated.

Chair Drummond presented the **Consent Agenda Items** for approval, and they are as follows:

**Item 4                      Consent Agenda**

Bids and Purchasing

- A. IFB 25-050 Purchase of a Mixer Gearbox for C. C. Williams WWTP
- B. IFB 25-057 Roof Replacement at C. C. Williams WWTP
- C. Annual Contract Project No. M5712-2838 – Liquid Calcium Nitrate and VX 456 Solution
- D. Budget Increase Request for Annual Contract MAWSS 24009 – Fire Hydrants
- E. Professional Service – Big Creek Lake Water Quality Monitoring 2026
- F. Sole Source Purchase of a Flygt Pump for Virginia St LS154
- G. Garver Project No. W10-2401555 E.M. Stickney WTP Structural Rehabilitation
- H. Jacobs Project No. D521300 Myers WTP SCADA Upgrades Change Order # 1
- I. McCrory & Williams Project M5712-2840 2026 Annual Contract for Roadway Bores
- J. McCrory & Williams Project M5712-2841 2026 Annual Contract for Cured-In-Place Pipe Rehabilitation of the Public Portion of Sanitary Sewer Laterals

Commissioner Bell moved for approval of the **Consent Agenda**. Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board.

Ms. Allen approached the Board with a detailed **presentation** on *Public Relations*. There are many facets that fall within her scope of management as shown below:

- 🌸 Strategic Communications – Efforts aimed at achieving specific organizational goals
- 🌸 Investor Communications – Communicating with investors and the financial community
- 🌸 Community Relations – Community relationship building
- 🌸 Social Media Communications

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- ✚ Crisis Communications – Product recalls, natural disasters, public scandal, addressing negative feedback
- ✚ Event Marketing – Organizational promotion
- ✚ Media Communications – Media outlets and Journalism relationships
- ✚ Public Affairs – Government Officials / Policymakers / Public Policy Influence, etc.
- ✚ Internal Communications – Communicating with employees and fostering a positive work environment
- ✚ Reputation Management – Public image of our organization / Promoting positive perceptions
- ✚ Popular Annual Financial Report / Consumer Confidence Report / Annual Forestry Report

In conclusion, she stated a petition to “*Protect Mobile’s Water*” will be live this afternoon. The website is enabled to accept signatures and comments in support of protecting our drinking water source. Notification via the website, social media, radio communications and onsite local television interviews will be conducted.

The **Minutes of November 3, 2025** were presented for approval. Commissioner Bell moved for approval and Commissioner Williams seconded. The motion then carried with the unanimous vote of the Board.

**Bid Openings** were next, Mr. Cote read the bid tabs as follows:

**Item 6A            GMC Project No. CMOB250034 Wright Smith WWTP Primary Digester No. 1 Cover Replacement**

The engineers estimate for this project is \$3,309,000; there was one bidder. The apparent low bidder is Schmidt Environmental Construction Inc., in the amount of \$3,798,000.

**Item 6B            McCrory & Williams Project No. M5712-2766 Transite Water Line Replacement Phase III – Crestview Subdivision**

The engineers estimate for this project is \$2,000,000; there were six bidders. The apparent low bidder is L & K Contracting Company Inc., in the amount of \$1,553,855.

**Item 6C            McCrory & Williams Project No. M5712-2828 2025 Annual Contract for Response to Sewer Blockages**

The engineers estimate for this project is \$200,000; there were three bidders. The apparent low bidder is Hughes Companies Inc., in the amount of \$161,500.

**Item 6D            Volkert Project No. V1201846.008 J. B. Converse Reservoir Boat Launch Concessionaire Support**

There was one proposal for this project; received from Big Creek Landing, Inc. The submittal is an alternate proposal which specifies ten percent (10%) gross of monthly revenue received. Bid specifications required a set dollar amount based on monies received, not a percentage as proposed. The consulting engineer and Attorney Dean will review, after which staff will bring this item back to the Board at a later date. A Directors Award is requested if the proposal passes review.

Commissioner Williams moved for approval; Commissioner Bell seconded and the motion then carried with the unanimous vote of the Board.

**Legal** was next and Attorney Dean stated there no matters appropriate for discussion in an Executive Session.

There were no items of **Unfinished Business**.

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**New Business** was next and they are as follows:

### **Item 9A Master Plan Phase II 2026 SRF Supplemental Applications for Closings in 2027**

- i. Approve submitting a supplemental loan application for the 2027 Master Plan Phase II CWSRF Loan to ADEM in the amount of \$13,500,000. *\*Schedules with the projected debt service coverage and cash on hand will continue to be reviewed in the financial models during quarterly Finance / Risk Management Committee Meetings.*

Commissioner Zoghby moved for approval. Commissioner St. John seconded and the motion then carried with the unanimous vote of the Board.

- ii. Approve the ADEM Resolution designating Mr. Cote as the official representative of MAWSS for the 2027 Master Plan CWSRF Loan as noted above. *\*Schedules with the projected debt service coverage and cash on hand will continue to be reviewed in the financial models during quarterly Finance / Risk Management Committee Meetings.*

Commissioner Zoghby moved for approval. Commissioner St. John seconded and the motion then carried with the unanimous vote of the Board.

- iii. Approve submitting a supplemental loan application for the 2027 Master Plan Phase II DWSRF Loan to ADEM in the amount of \$18,500,000. *\*Schedules with the projected debt service coverage and cash on hand will continue to be reviewed in the financial models during quarterly Finance / Risk Management Committee Meetings.*

Commissioner Zoghby moved for approval. Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board.

- iv. Approve the ADEM Resolution designating Mr. Cote as the official representative of MAWSS for the 2027 Master Plan DWSRF Loan as noted above. *\*Schedules with the projected debt service coverage and cash on hand will continue to be reviewed in the financial models during quarterly Finance / Risk Management Committee Meetings.*

Commissioner Zoghby moved for approval. Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board.

### **Item 9B Facilities for Acceptance:**

- i. O'Reilly Auto Parts (Semmes, Alabama) *Sewer Facilities Only*

The sewer force main extension facility is located within the right-of-way of Moffett Road, west of Pamona Parkway, north of Moffett Road. The value of the extension is \$29,000; staff has reviewed the project and the close-out documentation and recommends acceptance of the facilities as noted above.

Commissioner Williams moved for approval. Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board.

- ii. Woodcock Place Subdivision *Water and Sewer Facilities*

Mr. Russell continued and requested acceptance of the subdivision which is located south of Government Boulevard, on the east side of Rickarby Street and contains 22 lots. The value of the water and sewer facilities is \$103,788 and \$131,511 respectively. Staff has reviewed the project and the close-out documentation and recommends acceptance of the facilities as noted above.

Commissioner Williams moved for approval. Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board.

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### **Item 9C Proposed 2026 MAWSS Operating Budget**

Mr. Shepard addressed the Board and stated that as of December 1, 2025, staff has received no comments or questions in regards to the proposed 2026 Operations and Maintenance Budget during the thirty-day advertisement period. A Public Hearing was held on November 20, 2025 at the MAWSS Park Forest Location and the transcript from the hearing was emailed to the Board.

Staff requests approval of the 2026 Operations and Maintenance Budget and Policy and Procedure Manual changes, as presented. The budget will continue to be reviewed on a quarterly basis with the Finance / Risk Management Committee.

Commissioner Williams moved for approval and Commissioner Zoghby seconded. The motion then carried with the unanimous vote of the Board.

### **Item 9D Proposed Name Dedication “Melvin E. Pierce Memorial Park” at Fox Landing**

Mr. Pierce served on the Board of Water and Sewer Commissioners during 1990 – 1996. He was a dedicated member and not only a pillar of his community, but the City and County of Mobile as well. Staff requests approval to name the recreational area at J. B. Converse Reservoir in his honor.

Commissioner Williams moved for approval. Commissioner Bell seconded and the motion then carried with the unanimous vote of the Board.

### **Item 9E Report from Nominating Committee – Election of 2026 Board Officers**

Commissioner Bell read the report as given by the nominating committee. The committee met and recommend the following slate of officers for 2026: Chair, Commissioner Linda St. John, Vice-Chair, Commissioner Jay Weber, and Secretary-Treasurer, Commissioner John Williams.

Commissioner Zoghby moved for approval and Commissioner Gonzalez seconded. The motion then carried with the unanimous vote of the Board.

### **Item 10 Information Only Items:**

- A. IFB 25-055 Purchase of Four (4) Aluminum Trench Boxes
- B. Annual Renewal of Sewer AI Pioneer Software
- C. Annual Subscription of Fleet Management Software
- D. Ext 1 Annual Contract MAWSS 25001 – Rotary Kiln Quick Lime (Y2)
- E. Ext 1 Contract MAWSS 25002 / Mowing and Grounds Maint/Zone 1 (Y2)
- F. Ext 2 Annual Contract MAWSS 24001 Professional Service/Wildlife Svcs (Y3)
- G. Ext 2 Contract MAWSS 24002 – Mowing and Grounds Maint/Zones 2-12 (Y3)
- H. Infrastructure at Fox’s Landing
- I. Phone System Upgrade
- J. Professional Service – Purchase & Implementation of Access Control Equipment & Cameras for Springhill Booster Station
- K. Purchase of Boating Equipment for Fox’s Landing
- L. Purchase of Fifteen (15) Dell Pro Max Slim Desktop Computers
- M. Purchase of Two (2) 12” Check Valves and Two (2) 16” Butterfly Valves for the Hillcrest Booster Station
- N. Jacobs Project No. D3424000 Norton Lane SWAT & Lift Station Project Change Order No. 2
- O. Jacobs Project No. D3424000 Norton Lane SWAT & Lift Station Project OAA No. 6

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- P. M5712-2813 Smith WWTP Entrance Road Improvements Pay Item Contingency AA No 1
- Q. M5712-2813 Smith WWTP Entrance Road Improvements Pay Item Contingency AA No 2
- R. Consultant Project Status Reports – *October 2025*

There being no further business to come before the Board at 2:10 p.m., Commissioner Bell motioned to adjourn the meeting; Commissioner Zoghby seconded and the motion then carried with the unanimous vote of the Board.

The next regular meeting is scheduled for **January 5, 2026** at 1:30 p.m.

  
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Jay W. Weber, Secretary-Treasurer