

**BUSINESS OFFICE, 4725 MOFFETT ROAD, MOBILE, ALABAMA**  
**July 7, 2025**

The Board of Water and Sewer Commissioners of the City of Mobile met this Monday in their regular session at  
1:30 p.m. at MAWSS' Park Forest Plaza.

**PRESENT:**

Ms. Barbara Drummond, Chair  
Ms. Linda St. John, Vice Chair  
Mr. Jay W. Weber, Secretary-Treasurer  
Mr. Raymond L. Bell, Jr., Commissioner  
Ms. Maria Gonzalez, Commissioner  
Mr. John C. Williams, Commissioner

Mr. Bud McCrory, Jr., Director  
Mr. Bradley Dean, Attorney  
Mr. Daryl Russell  
Ms. Calressia Clark  
Ms. Fatima Washington

**ABSENT:**

Mr. Thomas Zoghby, Commissioner

Mr. Douglas L. Cote

Chair Drummond called the meeting to order and Commissioner Williams gave the invocation.

There were no **Committee Reports**.

**Visitors** present requesting an audience with the Board in accordance with the Board By-Laws:

*Heath Hutchinson* (8241-A Jones Rd., Wilmer, AL) came forward and shared that Big Creek Lake is a navigable water source which was mapped in the early 1800s as outlined in Alabama Code Title 911-80. It is his understanding that a road leading to a public body of water cannot be legally vacated without notice to the public.

In conclusion, Mr. Hutchinson stated in his opinion, MAWSS should not have control on entry and usage of the lake.

*Joshua Lacoste* (5210 Oak Crest Dr., Wilmer AL) expressed that in his view, MAWSS cannot regulate usage of a state waterway. He understands and agrees with desiring clean drinking water and the methods that must be followed to achieve that. His community will continue researching laws in relation to this topic and also invasive species possibly contaminating the area.

Mr. Lacoste concluded addressing the Board and reiterated his intent to continue recreational usage of Big Creek Lake.

Mr. McCrory extended warm wishes and congratulations to **MS. DENITA A. GAMBLE**, Public Service Supervisor I, on her retirement after 27 years of service to the Board.

Chair Drummond presented the **Consent Agenda Items** for approval, and they are as follows:

**Item 4                      Consent Agenda**

Bids and Purchasing

- A. IFB 25-025 Purchase of Two (2) 36" Gate Valves for Wright Smith WWTP
- B. IFB 25-026 Installation of Two (2) Raw Water AMI Meters
- C. IFB 25-027 MJ DI Pipe and Fittings Re-Bid
- D. Co-op Purchase of Two (2) 2026 Freightliner M2112 Dump Trucks
- E. HDR Project No. 101915981 Stickney WTP Reservoir Improvements CO #3
- F. HDR Project No. 10199152 Stickney WTP Building Replacements & Electrical Upgrades CO #19

Commissioner Williams moved for approval of the **Consent Agenda**. Commissioner St. John seconded; Commissioner Bell abstained and the motion then carried with the majority vote of the Board present.

## Minutes of the meeting of the Board July 7, 2025

Mr. Shepard approached the Board with an *Accounting presentation* which included the following topics:

- ✚ Updated information for Fiscal Year 2025 Budget to Actual (*through May 2025*)
- ✚ Consumption for 2025 as compared to 2024 *\*Decrease can be contributed to system growth, extreme cold weather events and/or rainy season*
- ✚ 2024 Raw Water consumption and revenues *\*Kimberly Clark remains largest consumer*
- ✚ MAWSS payment methods *\*MAWSS Website is most utilized by customers for remitting payments*
- ✚ 2024 MAWSS payment collection
- ✚ 2024 expenditures to MAWSS for all payment methods

In 2024, MAWSS received \$134,464,153 in payments at a cost of \$586,330 in fees which is less than 1% based on total revenues collected. Once the new onsite Kiosk Facility is in use, MAWSS will no longer have to pay those transaction fees.

Moving forward, staff will gather data in regards to third party charges (*when paying a water bill with a credit card*) and provide this information to the Board.

The **Minutes of June 16, 2025** were presented for approval. Commissioner St. John moved for approval and Commissioner Williams seconded. The motion then carried with the unanimous vote of the Board present.

There were no **Bid Openings**. *\*Mr. Wilkerson (McCrory/Williams) notified staff of cancellation prior to the 1:00 p.m. start time.* Mr. Russell informed the Board that the project scope of work and listed bid items will be reevaluated.

**Legal** was next and Attorney Dean stated there is one litigation matter appropriate for discussion in an Executive Session.

There were no items of **Unfinished Business**.

**New Business** was next and they are as follows:

### **Item 9A            Facilities for Acceptance:**

#### **i.            Fast Pace Urgent Care – Semmes, Alabama (Sewer Facilities)**

The commercial development is located at 8750 Moffett Road; staff has reviewed the project and the close-out documentation and recommends acceptance of the sewer facilities as noted above, total valued at \$60,287.50.

Commissioner Bell moved for approval; Commissioner Williams seconded and the motion then carried with the unanimous vote of the Board present.

### **Item 9B            Property Purchase – Dauphin Island Parkway (Key No. 1001971 / Parcel A, 1.5 Acres) and (Key No. 1001999 / Parcel B, 6.3 Acres)**

Mr. Russell continued addressing the Board and requested approval authorizing Mr. McCrory to sign all documents as required to complete the purchase as illustrated above. The property is needed for an intermediate lift station for the new Perch Creek Lift Station and Force Main Project which will be located across from 2605 Dauphin Island Parkway in Mobile, Alabama in the amount of \$65,000 and is of fair market value for both parcels.

Commissioner Weber moved for approval; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

### **Item 9C            Proposed Changes / Updates to MAWSS Policies**

Ms. Washington addressed the Board and requested approval of HR 93-01 MAWSS Worker's Compensation Policy as amended and reviewed with the Human Resources Committee on June 28, 2025.

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Commissioner Bell moved for approval; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

Ms. Washington addressed the Board and requested approval of HR 25-01 Chlorine Pay as also reviewed with the Human Resources Committee on June 28, 2025.

Commissioner Williams moved for approval; Commissioner Weber seconded and the motion then carried with the unanimous vote of the Board present.

Approval is requested for updates to HR 20-02 MAWSS Closing Pay Plan Policy Disaster / Emergency / Pandemic / Inclement Weather as amended and reviewed with the Human Resources Committee on June 28, 2025.

Commissioner Williams moved for approval; Commissioner Gonzalez seconded and the motion then carried with the unanimous vote of the Board present.

Ms. Washington concluded with staff's request for approval of updates to HR 95-05 Payment & Reimbursement Policy as reviewed with the Human Resources Committee on June 28, 2025.

Commissioner Williams moved for approval; Commissioner Weber seconded and the motion then carried with the unanimous vote of the Board present.

#### **Item 10 Information Only Items:**

- A. IFB 25-022 Purchase & Installation of Twelve (12) Electric Heaters for the Warehouse
- B. IFB 25-024 Purchase & Installation/Automatic Transfer Switch for Old Shell Rd Booster Station
- C. IFB 25-028 Annual Contract – Joint Retainer Glands
- D. Annual Renewal of Adobe Acrobat E DocuSign
- E. Annual Maintenance Agreement for UPS Systems
- F. Annual Subscription of PIMS – Linko Pretreatment Software
- G. Blanket Approval for Purchasing of Copper Tubing up to \$55,000
- H. Cabling Backup Network Connection from Park Forest to Shelton Beach
- I. Carpet Installation at Park Forest
- J. Postage for Consumer Confidence Reports
- K. Professional Services – Consumer Confidence Reports
- L. Professional Service – Integration of RCP with enQuesta v6
- M. Professional Service – Support for I.T. Department
- N. Purchase of a Replacement Pump for San Marino LS096
- O. Purchase of Two (2) Eurodrive Model KAF97 Helical Bevel Gear Units for C.C. Williams WWTP
- P. Purchase of Two (2) Limitorque MXB-20 Electrical Actuators for C.C. Williams WWTP
- Q. Change Order 1 – Repair of Motor No. 8 at S. Palmer Gaillard Pumping Station
- R. Sole Source Purchase of a Replacement 98 Series Gearbox for C.C. Williams WWTP
- S. Sole Source Repair Parts for Flygt Pump at Virginia St LS154
- T. Sole Source Purchase of a Spare Wilo Pump for Augusta LS189
- U. Ardurra Engineering Project No. 100316.43 B032A01 System Rehabilitation – PH III CO #2 FINAL
- V. Ardurra Engineering Project No. 100316.432 3Mile System Rehabilitation – PH III CO #2 FINAL
- W. Jacobs SRF Project No. CS010281-19 D3424000 Nortons Lane SWAT and Lift Station Project OAA #4
- X. Jacobs SRF Project No. CS010281-19 D3424000 Nortons Lane SWAT and Lift Station Project OAA #5

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Y. M5712-2700 Perch Creek Area Sanitary Sewer Trunk Line CIPP Phase I CO #1 FINAL

Z. V1025613 Magnolia Grove Lift Station & Force Main Project FINAL Summary CO #3

AA. Consultant Project Status – *May 2025*

There being no further business to come before the Board at 2:00 p.m., Chair Drummond stated the Board will move into Executive Session.

The next regular meeting is scheduled for **August 4, 2025** at 1:30 p.m.



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Jay W. Weber, Secretary-Treasurer